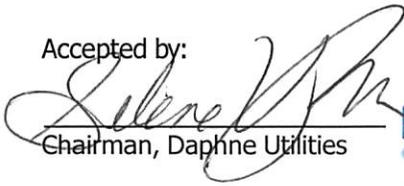


Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ February 25, 2026 ♦ 5:00 p.m.

I. Call to Order

The regular February 2026 Board meeting for the Utilities Board of the City of Daphne was held on February 25, 2026, in the Council Chambers at Daphne City Hall and called to order at 5:00 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer

Members Absent: Mayor Robin LeJeune, Board Member
Councilman Joel Coleman, Board Member

Others Present: Jennifer Holifield – Board Attorney
Scott Polk – CEO/General Manager
Alex Godfrey – Chief Operations Officer
Lexus Carlee – Chief Finance Officer
Samantha Coppels – Chief Communications Officer
Kelly DeLaney – Customer Service Manager
Lori Wilson – Executive Assistant

Others Absent: Jerry Speegle – Board Attorney

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes January 28, 2026

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of January 28, 2026.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of January 28, 2026, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. Introduction of 2025/2026 Leadership Academy graduates.

Due to a delayed graduate working on a water main break repair, Chairwoman Vaughn chose to move on to the bid award recommendation.

B. **Recommendation for Bid Award** – Generator Replacement at Trojan Water Treatment Plant (Volkert Project No. 408280) for a total bid amount of \$535,683.00 to Moody’s Electric, Inc. (Board Action: MOTION to Approve).

CEO/GM Scott Polk advised the Board that this is a budgeted item and the generator is needed to handle all the electrical operational equipment in case of a power failure. He also noted that the current generator had some maintenance issues.

MOTION by Mr. Tim Patton to approve the Recommendation for Bid Award - Generator Replacement at Trojan Water Treatment Plant (Volkert Project No. 408280) for a total bid amount of \$535,683.00 to Moody’s Electric, Inc.; the Motion was seconded by Mr. Billy Mayhand.

AYE: Mayhand, Patton, Vaughn NAY: ABSENT: Coleman, LeJeune ABSTAIN: **MOTION CARRIED**

VII. BOARD ATTORNEY’S REPORT

Ms. Jennifer Holifield, sitting in for Mrs. Jerry Speegle, announced to the Board that there was nothing to add to the submitted report.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee reviewed for the Board: revenue for the year-to-date which was over budgeted projections, expenses for the year were slightly under projections, total net income for the year was also over budgeted projections so far, and net income for January. Ms. Carlee also highlighted miscellaneous checks for board members. She offered to answer any questions from board members.

IX. GENERAL MANAGER’S REPORT

A. GM Report

CEO/GM Scott Polk updated the Board on: the long lead times for the by-pass pumps for the GOMESA grants; notes from the follow-up workshop for the WRF Improvement Plan were included and a more recent follow-up workshop took place with notes from that meeting forthcoming; moving forward with assembling a bid package for Trojan test well; communications regarding the interconnect with Spanish Fort has been complicated with new leadership changes; acceptable water quality for a production well location was found at Johnson Road in Daphmont and discussions with the City of Daphne to consider a property trade site are in process. He also reminded the Board members of his messages apprising

them of an accident involving the Utilities' vac truck with minor injuries to our employee and insurance claim is still be processed. He gave praise to the Wastewater Collection Manager John Reed, along with Alex Godfrey and City of Daphne first responders and public works employees.

B. Operations Report

Chief Operations Officer Alex Godfrey reported to the Board members that W.R. Mitchell will begin work on the emergency sewer repair in Lake Forest along the power easement

Communications Officer Samantha Coppels had nothing to add to her submitted report but invited the Board members to attend the first event with the new grill trailer at Fire Station 1 for their first responders' day. She reminded the Board that she would like to take pictures with them and the Leadership Academy graduates along with the Jr. City Council representative.

C. Engineering & Consulting Reports – nothing to add to the submitted reports.

Chairwoman Vaughn returned to the Leadership Academy graduate introduction, with Water Quality Manager Ryan Thomley speaking on behalf of the graduates, followed by pictures with the Board members.

Chief Operations Officer Alex Godfrey explained in more detail the aspects of the Leadership Academy scope.

X. BOARD ACTION – None

XI. PUBLIC PARTICIPATION – At 5:17pm, Chairwoman Vaughn opened and closed Public Participation noting that there was no participation.

XII. BOARD COMMENTS –

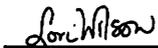
Mr. Tim Patton thanked staff for the board book information and pictures.

Mr. Billy Mayhand had no comment.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:18pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities