

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ◊ December 3, 2025 (for November) ◊ 5:00 p.m.

I. Call to Order

The regular November 2025 Board meeting for the Utilities Board of the City of Daphne was held on December 3, 2025, in the Council Chambers at Daphne City Hall and called to order at 5:00 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilman Joel Coleman, Board Member

Members Absent: Mayor Robin LeJeune, Board Member

Others Present: Tony Hoffman – Board Attorney
Scott Polk – CEO/General Manager
Lexus Carlee – Chief Finance Officer
Samantha Coppels –Chief Communications Officer
Kelly DeLaney – Customer Service Manager
Lori Wilson – Executive Assistant

Others Absent: Jerry Speegle – Board Attorney
Alex Godfrey – Chief Operations Officer

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes October 29, 2025

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of October 29, 2025.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of October 29, 2025, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. None

VII. BOARD ATTORNEY'S REPORT

Mr. Tony Hoffman reported he had nothing further to add to the submitted report.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee reviewed for the Board, noting quite a bit of expenses coming through this month: a decrease in total assets for the current year due to cash outflow covering several capital improvement projects; declining interest rate is trending for the Truist money market account but still a good rate; revenue for the year is over budgeted projections with expenses for the year under budget; and total net income for October and for the year is over estimated budget. She pointed out a few expenses, in particular a few 2025 budgeted items that had long lead times with delayed invoicing, payroll reflecting slightly higher than normal due to an extra pay period, some construction expenses that were finalizing, and the audit expense invoice was not received until after the close of financials for the year.

IX. GENERAL MANAGER'S REPORT**A. GM Report**

CEO/GM Scott Polk gave updates for: the bypass pump projects funded by GOMESA grants from 2024 is moving forward after receiving the Notices to Proceed; the design kick-off meeting and a subsequent meeting held with Krebs; positive test results from the test well drilled behind the Trojan plant; the interconnect with Spanish Fort at Rockwell School grounds continues to move forward; discussions with the City of Daphne regarding test wells in Daphmont area and various strategy details; recent meeting with Councilman Steve Olen regarding the water quality and discolored water frustrations of the Olde Town Daphne residents/customers and possible options and tactics; completion of work on US90 as part of the City project which caused the water quality/discolored water in the Canterbury subdivision.

Councilman Joel Coleman inquired about the water issues with the Olde Town area. Mr. Polk gave a more detailed explanation of the issues affecting the area. Chairwoman Selena Vaughn suggested a stronger and more consistent outreach to keep well-informed of issues involving this area.

B. Operations Report

Mr. Scott Polk addressed this subject in the absence of Chief Operations Officer Alex Godfrey.

C. Engineering & Consulting Reports

Mrs. Melinda Immel with Volkert updated the Board regarding the 6th Street tank removal.

X. BOARD ACTION – None**XI. PUBLIC PARTICIPATION –** At 5:14 pm, Chairwoman Vaughn opened Public Participation.

Councilman Steve Olen, [Daphne] city council member for District 2, residing on Belrose Avenue, addressed the Board members to convey thanks to Scott Polk and staff for meeting with him to

discuss the ongoing water quality issue and to confirm that Daphne Utilities' employees responding to calls regarding water quality in the Olde Town Daphne area are professional, but this is not the problem. He explained that since this has been an ongoing problem for quite some time, the affected residents are not going to reach out to Daphne Utilities when they have a problem and that a genuine solution needs to be implemented. He thanked the Board for their time.

Chairwoman Vaughn closed Public Participation at 5:19pm.

XII. BOARD COMMENTS –

Mr. Tim Patton conveyed his appreciation for the employee highlights featured in the board book and wished everyone a merry Christmas.

Councilman Joel Coleman wished everyone a merry Christmas and expressed agreement with Councilman Olen regarding finding a solution to the water quality issue in that area.

Mr. Billy Mayhand had no comment.

Mrs. Lori Wilson reminded the board members of the dates for the 2026 board meetings are listed in their board books.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:20pm.

Preceding minutes submitted to the Daphne Utilities Board by:

Lori Wilson

Lori Wilson, Executive Assistant, Daphne Utilities