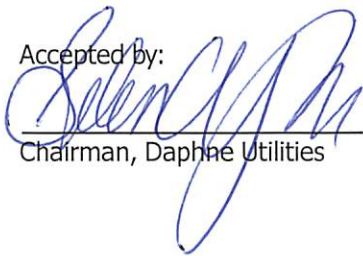


Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ October 29, 2025 ♦ 5:00 p.m.

I. Call to Order

The regular October 2025 Board meeting for the Utilities Board of the City of Daphne was held on October 29, 2025, in the Council Chambers at Daphne City Hall and called to order at 5:00 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilman Joel Coleman, Board Member

Members Absent: Mayor Robin LeJeune, Board Member

Others Present: Tony Hoffman – Board Attorney
Scott Polk – CEO/General Manager
Alex Godfrey – Chief Operations Officer
Lexus Carlee – Chief Finance Officer
Samantha Coppels – Chief Communications Officer
Kelly DeLaney – Customer Service Manager
Lori Wilson – Executive Assistant

Others Absent: Jerry Speegle – Board Attorney

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes September 24, 2025

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of September 24, 2025.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of September 24, 2025, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. Presentation of 2023/2024 Audit from Robertson, Andreoli & Covington, PC

Mr. Mike Andreoli addressed the Board and reported on the audit beginning with the Independent Auditor's Report and reviewing several high points throughout the report. He advised that the Utilities is performing an excellent job and adhering to all the applicable laws.

VII. BOARD ATTORNEY'S REPORT

Mr. Tony Hoffman reported he had nothing further to add to the submitted report.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee reviewed for the Board: the increase in total assets, cash, CIP, and inventory; the performance of the money market account, revenue, expenses and other income expenses, and total net income; concluding with a review of distributed payments for the month for various trucks.

IX. GENERAL MANAGER'S REPORT

A. GM Report

CEO/GM Scott Polk gave updates for: moving forward on the two GOMESA grants received for last year for the six permanent natural gas by-pass pumps; the kick-off meeting after updating the Task Order from Krebs with the board comments that were submitted; the completion of the Maxwell Avenue line replacement; the test well that was drilled behind the Trojan plant and the good news regarding SRF funds availability for drinking water; an easement that Spanish Fort obtained for the interconnect; and notification from AEMA regarding grants that are still active, one of which has been approved at the federal level. He informed the Board about a water quality issue brought to his attention by an email and explained the process to address the problem.

Samantha Coppels, Chief Communications Officer, had nothing to add to her report but reminded the board members participating in the grant give-aways at the area schools and gave an update on the new upcoming cooking trailer.

B. Operations Report

Chief Operations Officer Alex Godfrey informed the Board that: the new screen had been installed at the WRF; the installation of the altitude valve at Eastern Shore tank had been complete; notification to lower a water line on US90 for the widening project working in conjunction with the City of Daphne. Vice Chairman Tim Patton suggested keeping in constant contact with ALDOT and Daphne of current and upcoming projects.

C. Engineering & Consulting Reports

X. BOARD ACTION – previously addressed.

XI. PUBLIC PARTICIPATION – At 5:25 pm, Chairwoman Vaughn opened Public Participation.

CSM Gilberto Colón introduced himself to the Board, stating that he lives in the Lake Forest community and wanted to give back and volunteered to be the liaison for the City of Daphne and

the Lake Forest community. Councilman Joel Coleman introduced himself, welcomed CSM Colón and thanked him for stepping up to share information.

Ms. Emery Capstraw introduced herself as the liaison for the Junior City Council and expressed her enthusiasm as part of the Junior City Council and participation in upcoming meetings and events.

Chairwoman Vaughn closed Public Participation at 5:28pm.

XII. BOARD COMMENTS –

Councilman Joel Coleman noted this as an exciting meeting with the positive audit results.

Mr. Billy Mayhand asked about the Attorney's Report and the correct year for the Order that the Court ordered. Mr. Scott Polk clarified the correct date as well as agreeing to forward the information from the deposition to Mr. Mayhand.

Mr. Tim Patton conveyed his appreciation for the varied projects featured in the board book.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:31pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities