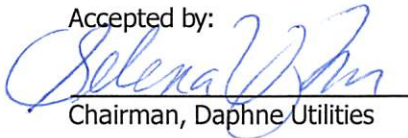


Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ July 30, 2025 ♦ 5:00 p.m.

### I. Call to Order

The regular July 2025 Board meeting for the Utilities Board of the City of Daphne was held on July 30, 2025, in the Council Chambers at Daphne City Hall and called to order at 5:00 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

**Members Present:** Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Councilman Joel Coleman, Board Member

**Members Absent:** Mayor Robin LeJeune, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Scott Polk – CEO/General Manager  
Alex Godfrey – Chief Operations Officer  
Lexus Carlee – Chief Finance Officer  
Samantha Coppels – Chief Communications Officer  
Kelly DeLaney – Customer Service Manager  
Lori Wilson – Executive Assistant

**Others Absent:**

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### Utilities Board Meeting Minutes June 25, 2025

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of June 25, 2025.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of June 25, 2025, would stand approved.

## **V. OLD BUSINESS –**

**A. None**

## **VI. NEW BUSINESS –**

**A. None**

## **VII. BOARD ATTORNEY'S REPORT**

Mr. Jerry Speegle had nothing to add to his submitted report but noted that he had been given some deposition dates for Mr. Tonsmeire and will see if he appears for one of them.

## **VIII. FINANCIAL REPORT**

Finance Manager Lexus Carlee reviewed for the Board: the increase in total assets while revenue and expenses for the year are just slightly under budget; total net income for the year is over budgeted projections. She highlighted a few larger project expenses, then offered to answer any questions.

## **GENERAL MANAGER'S REPORT**

### **A. GM Report**

CEO/GM Scott Polk updated for the Board regarding: the CR64/Pollard Road intersection project getting close to completion with one concern that the contractor is responsible for the interconnect between Daphne Utilities and Belforest while it is buried under pavement, but it is a source of concern before the City of Daphne clears the project; distribution of the Krebs 33% Engineered Solution book for the water reclamation facility improvements, with representatives in attendance to answer questions and to determine if a review meeting is preferable separately or with the budget work session and will include, with board's approval, the second portion of that which is in the capital improvement plan to take this project to a full solution provided everything is approved in the initial engineered solution in accordance with what the Board is expecting; the project on Maxwell Avenue is moving forward; the rehab of the Loma Alta water tower is complete with finishing work on the site to be forthcoming.

He continued the update with Items of Note advising: the Leadership Academy will continue with a new group of employees and instructors; the wrap-up with the summer interns after a successful training period concluding with a luncheon coinciding with Mr. Martin Dale's retirement; a forthcoming budget work session to finalize and submit at the August board meeting and the possibility of raising the natural gas minimum service charge slightly due to our minimums being priced well below the average for the local area. He concluded that representatives from Krebs are in attendance to answer any questions.

Chief Communications Officer Samantha Coppels had nothing to add to her report but answered questions regarding the intern and retirement luncheon along with the "Discover our Utility" campaign.

### **B. Operations Report**

Chief Operations Officer Alex Godfrey advised the Board of preliminary meeting with engineers that occurred regarding the I-10 Bayway project and do not foresee any major conflicts with any of our existing infrastructure and anticipating very little, if any, relocation of our facilities associated with this project. Additionally, he highlighted the receipt of the I&I report from the Duke study that was performed from February thru April in several parts of our

system to emphasize trouble spots within the Daphne Utilities' system but also any areas we previously recently rehabbed, cleaned or lined. He noted that the report covered the period of the two heavy rain events, and the contractors expressed their surprise at these heavy rain events during the study and most especially how our system handled the 2 excessive rain periods. He commended the wastewater collection department and their diligent efforts.

**C. Engineering & Consulting Reports**

Volkert's Melinda Immel gave an update to her submitted report regarding the GOMESA Bypass Pumps project and the postponement of the bids for the project.

**IX. BOARD ACTION – previously addressed.**

**X. PUBLIC PARTICIPATION – At 5:18 pm, Chairwoman Vaughn opened and closed public participation noting that there was no involvement.**

**XI. BOARD COMMENTS –**

Councilman Joel Coleman had no comment.

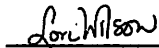
Mr. Billy Mayhand had no comment.

Mr. Tim Patton had no comment.

**XII. ADJOURNMENT**

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:19pm.

**Preceding minutes submitted to the Daphne Utilities Board by:**



Lori Wilson, Executive Assistant, Daphne Utilities