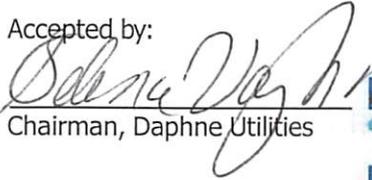


Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ August 28, 2024 ♦ 5:00 p.m.

I. Call to Order

The regular August 2024 Board meeting for the Utilities Board of the City of Daphne was held on August 28, 2024, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilman Joel Coleman, Board Member

Members Absent: Mayor Robin LeJeune, Board Member

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Lexus Carlee – Finance Manager
Samantha Coppels – Communications Manager
Lori Wilson – Executive Assistant

Others Absent: Alex Godfrey – Administrative Services Manager

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes July 31, 2024

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of July 31, 2024.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of July 31, 2024, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. Proposed FY24/25 Budget and Capital Improvement Plan (Board Action – MOTION to Approve)

Chairwoman Vaughn proposed delaying budget agenda item until the Mayor's arrival and moved on with the agenda.

VII. BOARD ATTORNEY'S REPORT

Board Attorney Jerry Speegle had nothing to add to his submitted report for this month but commented that nothing was happening with the recent lawsuit except waiting on response to discovery.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee highlighted for the Board: total assets, money market account interest earnings, year-to-date revenue, expenses, yearly total net income and monthly net income, departmental monthly budgetary performances, and concluded with an explanation of two checks on the Check History report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

CEO/GM Scott Polk highlighted for the Board: a check that was written for the center flow-screen for the headworks that will be posted in this year that was questioned during the budget work session; the budget as submitted is ready to be approved at the Board's discretion; the Strategic Plan is in the final touches making it more user-friendly hoping to distribute the final draft to the Board in the coming weeks; Well #15, ADEM has approved our testing variance, we continue moving forward putting things in place & installed; began drilling a test well off of Douglas Road near the vicinity of the storage tank with the idea that if there is usable water at this location, it could be treated and put into the north part of the Daphne Utilities' system which is usually the most strained part of our system due to irrigation; we are still waiting and working with ADEM on an updated ARPA agreement – Melinda Immel with Volkert gave an update on the status of this; we have been contacted by the State to move up our timeline for our sewer relocation on AL225, from 12 months to 9 months; announcement by the Governor of two GOMESA grants totaling \$945,000, with Daphne Utilities 10% match of those funds to install permanent by-pass at six lift-stations located in critical areas; and concluded with the water reclamation facility win of NACWA's Peak Performance Gold Award for the Year 2023. Vice Chairman Tim Patton mentioned an article on AL.com regarding fluoride and the dental associations promotion of that practice.

B. Operations Report

COO Bobby Purvis complimented Samantha Coppels for her attentiveness for the company's health fair. He continued mentioning that Fairhope reached out to Daphne Utilities needing some water, however we were not able to help them after Water Quality Manager, Larry English, alerted several weeks' prior of abnormal water usage and was then discovered by a resident near Essex Street at CR64. He gave kudos to Larry English and explained why Daphne Utilities was unable to assist Fairhope Utilities with their water needs at the time. He noted that Daphne Utilities is pushing 5mil gallons per day, which is high, but maintaining and recovering overnight.

He stated that on September 4th, Daphne Utilities would be installing the ATS switch that was not expected until next year, involving departments working night operations that will have storage in the field filling up at high level at several lift stations during this time, with limited flow at the plant and estimating 4-6 hours with 8 hours of storage.

Mr. Purvis announced that Mr. Kam Mitchell passed his Natural Gas Journeyman's test on his first attempt. He also mentioned that the Water Quality department also received some awards, even though they typically receive it every year because they take pride in their locations and are very clean.

C. Engineering & Consulting Reports – nothing to add to the submitted reports

Chairwoman Vaughn proposed returning to the New Business - Proposed FY24/25 Budget and Capital Improvement Plan and called for any questions, with no questions she called for a Motion.

MOTION by Vice Chairman Tim Patton to approve the Proposed FY24/25 Budget and Capital Improvement Plan as submitted.

Mr. Patton inquired as to the percentage amount of growth; Mr. Scott Polk responded that there is an 8% increase in sewer and a 5% increase in water, which is the third year of the three-year approved rate increases that took place several years ago.

Motion was Seconded by Secretary/Treasurer Billy Mayhand.

AYE: Coleman, Mayhand, Patton **NAY:** **ABSENT:** LeJeune **ABSTAIN :** Vaughn

MOTION CARRIED

X. BOARD ACTION – previously addressed.

XI. PUBLIC PARTICIPATION – At 5:19pm, Chairwoman Vaughn noted that there was no one present for public participation.

XII. BOARD COMMENTS –

Councilman Joel Coleman had no comment.

Mr. Billy Mayhand thanked the staff for the pictures and updates on a good-looking group of people.

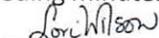
Mr. Tim Patton thanked staff for their efforts with the budgets and awards.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn.

The meeting adjourned at 5:21 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities