

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ May 29, 2024 ♦ 5:00 p.m.

I. Call to Order

The regular May 2024 Board meeting for the Utilities Board of the City of Daphne was held on May 29, 2024, in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Mayor Robin LeJeune, Board Member
Councilman Joel Coleman, Board Member

Members Absent:

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Alex Godfrey – Administrative Services Manager
Lori Wilson – Executive Assistant
Lexus Carlee – Finance Manager
Samantha Coppels – Communications Manager

Others Absent:

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes April 24, 2024

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of April 24, 2024.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of April 24, 2024, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. None

VII. BOARD ATTORNEY'S REPORT

Board Attorney Jerry Speegle had nothing to report for this month.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee reviewed for the Board: total assets, interest earnings, money market rates, revenue for the year, expenses, total net income, water, sewer & gas revenue performances, and check history report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board members on: the Malbis Storage Water Tank demolition and the salvage metal to be used for an art sculpture by local artist Bruce Larsen; Well #2 still moving forward after speaking with the geologist to have everything ready to submit to ADEM; scheduling the Strategic Planning work-session, specifically outlining goals for the company, discussing SWOT analysis, planning for the outside goals for the organization; Standards & Poor rating; review of banking partners; congratulated Mr. Tim Patton for receiving the Water Environment Federation Lifetime Membership Award.

Samantha Coppels described for the Board the projects that the schools implemented using the Daphne Utilities grants. She also noted the new high school interns that will begin next month.

Alex Godfrey advised the Board of an email received from Belforest Water explaining that their contractor mistakenly changed out some meter boxes in Diamante and Bainbridge (Brookhaven) subdivisions resulting in damage to some of our equipment. He noted that we were gathering an inventory of all the damage.

B. Operations Report

Mr. Bobby Purvis reported to the Board that he submitted another letter regarding Diamante for the irrigation wheel, however the geologist reviewed it again and reported that nothing has changed noting the same depth and gallons per minute. He also stated that water production was up, pointing out that the Diamante well has helped significantly this year. He informed the Board that we were examining installing a door [at the WRF] to remove the microwave, with an impending buyer of the equipment. He advised that Facility Support department is increasing their staff training, such as electrical training. He recognized present members of the Natural Gas department, mentioning the hard work they did lowering a gas line in a very busy area. He informed the Board that he received a phone call from ALDOT regarding the widening project on AL-225. He stated that our force main was in conflict and that Spanish Fort then hired a contractor to move it only to realize it was not theirs; he advised that Volkert became involved and ALDOT quickly responded and apologized and noted that the issue would be worked out. Lastly, he reported that John Reed from Wastewater Collections was recently promoted to Wastewater Collections Manager and commended his outlook and hard work.

C. Engineering & Consulting Reports – nothing to add to the submitted reports

X. BOARD ACTION – previously addressed.

XI. PUBLIC PARTICIPATION – Chairwoman Vaughn opened Public Participation at 5:16 pm. With no participants the Chairwoman closed Public Participation at 5:16 pm.

XII. BOARD COMMENTS –

Councilman Joel Coleman had no comment.

Mr. Billy Mayhand had no comment.

Mr. Tim Patton commended staff putting together the reports and board book.

Mayor LeJeune thanked the staff for all their hard work and congratulated Tim Patton.

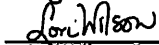
Chairwoman Vaughn also gave appreciation to the staff for all their hard work.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn.

The meeting adjourned at 5:17pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities