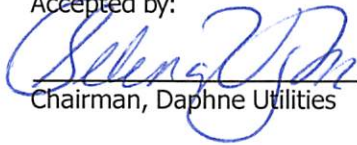


Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ October 25, 2023 ♦ 5:00 p.m.

I. Call to Order

The regular October 2023, Board meeting for the Utilities Board of the City of Daphne was held on October 25, 2023, in the Council Chambers at Daphne City Hall and called to order at 5:05 p.m. by Vice Chairman Tim Patton, followed by the Roll Call:

II. Roll Call

Members Present: Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilwoman Angie Phillips, Board Member

Members Absent: Selena Vaughn, Chairwoman
Mayor Robin LeJeune, Board Member

Others Present: Jerry Speegle – Board Attorney - arrived at 5:20pm
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Lexus Carlee – Finance Specialist
Alex Godfrey – Administrative Services Manager
Samantha Coppels – Communications Manager
Lori Wilson – Executive Assistant

Others Absent:

III. Pledge of Allegiance

The Vice Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes September 27, 2023
Utilities Board Special Meeting Minutes October 10, 2023

The Vice Chairman requested any additions, corrections, or deletions for the submitted minutes of the September 27, 2023, Daphne Utilities Board meeting and Special Meeting of October 10, 2023.

With no additions, corrections or deletions for the submitted minutes of the September 27, 2023 Daphne Utilities Board meeting and Special Meeting of October 10, 2023, the Vice Chairman announced the minutes would stand approved as presented.

V. OLD BUSINESS –

- A. **RESOLUTION 2023-02** – Between the Utilities Board of the City of Daphne and the City of Fairhope to Execute an Interconnection and Water Purchase/Sale Agreement (**Board Action – Resolution**)

Mr. Scott Polk advised that this was previously discussed at the last month's board meeting, and the submitted Resolution is a formality of the approval of the Interconnect and Water Purchase/Sale Agreement with the City of Fairhope with the changes that the Board requested.

MOTION by Councilwoman Angie Phillips to approve Resolution 2023-02 to Execute an Interconnection and Water Sale/Purchase Agreement with the City of Fairhope; Seconded by Mr. Billy Mayhand.

AYE: Mayhand, Patton, Phillips

NAY:

ABSENT:

ABSTAIN: LeJeune, Vaughn

MOTION CARRIED

VI. NEW BUSINESS –

- A. **RESOLUTION 2023-03** - Recommendation to adopt Juneteenth National Independence Day, June 19th, as an observed holiday to the annual Daphne Utilities holiday calendar (**Board Action – Resolution**)

Mr. Scott Polk explained that since this is a national holiday recognized by the State of Alabama and the City of Daphne, Daphne Utilities would like to recognize it as well by including it to the list of recognized holidays for next year.

MOTION by Councilwoman Angie Phillips to approve Resolution 2023-03 to Adopt Juneteenth National Independence Day as a recognized holiday for Daphne Utilities beginning in 2024; Seconded by Mr. Billy Mayhand.

AYE: Mayhand, Patton, Phillips

NAY:

ABSENT:

ABSTAIN: LeJeune, Vaughn

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

As Mr. Jerry Speegle had not arrived, Vice Chairman Patton proceeded to the financial report.

VIII. FINANCIAL REPORT

Finance Specialist Lexus Carlee reported for the Board: the end-of-the year revenue numbers were on target with the operating projections in the budget for last year, expenses were slightly under budget, and the total net income numbers for the year ended over the budget projections; she explained that the operating revenues were close to the budget numbers but expenses were under budget due to salaries and salary-related expenses caused by staffing difficulties throughout the year, gas purchases were lower because the cost of gas was lower than expected, and some of the major items were delayed in purchasing. She also pointed out the interest income from the operating account was over what was anticipated since moving savings into a money market account which got a much better interest rate that boosted the total net income. She then reviewed the larger costs for projects.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board on: the Vortex Grit System at the WRF, the Village Drive water main replacement, GOMESA funds designated for US90 Force Main stabilization project is being expedited, Rehab of Well #15 (formerly Well #2), Diamante Well ribbon-cutting positive press; the next steps for the 5-Year Strategic Plan with the inclusion of the 20-year capital improvement plan for the water reclamation facility, and lastly a Spanish Fort interconnect similar to the one with the City of Fairhope.

Mr. Billy Mayhand asked about staffing shortages; Mr. Polk advised that we are in a much better position than before, receiving more applicants.

B. Operations Report

Mr. Bobby Purvis had nothing to add to his submitted report.

Mrs. Samantha Coppels thanked Mr. Patton for his participation in Grant Day; she also briefed the Board on the photos of the ReFresher training given to the employees.

Mr. Speegle arrived but had nothing to add to his report.

Councilwoman Phillips questioned Mr. Purvis about a water pressure issue that affected Rockwell Elementary in early October. Mr. Purvis explained that was a major water main break at US90 and Frederick Blvd.

C. Engineering & Consulting Reports – nothing to add to the submitted reports.

X. BOARD ACTION – previously addressed.

XI. PUBLIC PARTICIPATION

Vice Chairman Patton announced Public Participation at 5:23 pm.

Mr. Steve Olen of 437 Village Drive addressed the Board and staff regarding the new main water line being installed on Village Drive. He commended the Daphne Utilities' crews and Bobby Purvis for their diligent work and positive customer service interaction; however, he was not so complimentary of the contractor and subcontractor working in their neighborhood and wanted the staff to know.

With no additional comments, Vice Chairman Patton closed Public Participation at 5:31 pm.

XII. BOARD COMMENTS –

Councilwoman Angie Phillips announced this would be her last meeting as Councilman Joel Coleman would be assuming her position on the Utilities Board and would remain on the Board until the end of his council term. She described her time on the Utilities Board as enjoyable and commended the staff for the organization in all aspects. She commented how proud she was to have served on the Board.

Mr. Billy Mayhand thanked Councilman Olen for making his observations known.

Vice Chairman Tim Patton thanked Councilwoman Phillips for her time serving on the Board.

XIII. ADJOURNMENT

Vice Chairman Patton called for a motion to adjourn the meeting.

MOTION by Councilwoman Angie Phillips to adjourn the meeting; Motion was Seconded by Secretary/Treasurer Billy Mayhand.

AYE: *Mayhand, Patton, Phillips*

NAY:

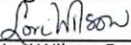
ABSENT:

ABSTAIN: *LeJeune, Vaughn*

MOTION CARRIED

The meeting adjourned at 5:33pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities