


Accepted by:  
  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ June 28, 2023 ♦ 5:00 p.m.

### I. Call to Order

The regular June 2023 Board meeting for the Utilities Board of the City of Daphne was held on June 28, 2023 in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

*Members Present:* Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Mayor Robin LeJeune, Board Member

*Members Absent:* Councilwoman Angie Phillips, Board Member

*Others Present:* Jerry Speegle – Board Attorney  
Scott Polk – General Manager  
Bobby Purvis – Operations Manager  
Lexus Carlee – Finance Specialist  
Teresa Logiotatos – Finance Manager  
Drew Klumpp – retiring Administrative Services Manager  
Alex Godfrey – Incoming Administrative Services Manager  
Samantha Coppels – Communications Manager  
Lori Wilson – Executive Assistant

*Others Absent:*

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### Utilities Board Meeting Minutes May 31, 2023

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the May 31, 2023, Daphne Utilities Board meeting.

With no additions, corrections or deletions for the submitted minutes of the May 31, 2023 Daphne Utilities Board meeting, the Chairwoman announced the minutes would stand.

### V. OLD BUSINESS – None

## VI. NEW BUSINESS –

- A. Recommendation for Bid Award –** CIPP of Various Sanitary Sewer Mains in the Olde Towne Area (Volkert Project #408255) for the total bid amount of \$383,175.00 to Suncoast Infrastructure, Inc. (Board Action – MOTION)

GM Scott Polk explained that this is the annual award for the sewer rehab cure-in-place piping that was evaluated based on the findings of the Duke’s study that specified which pipes to repair or replace, proposing one of the options to solicit for contracts to line the pipes or cure-in-place, preventing excavation of the road.

*MOTION by Vice Chairman Tim Patton to award the CIPP of Various Sanitary Sewer Mains in the Olde Towne Area (Volkert Project #408255) for the total bid amount of \$383,175.00 to Suncoast Infrastructure, Inc.; Motion was Seconded by Secretary/Treasurer Billy Mayhand*

**AYE:** LeJeune, Mayhand, Patton, Phillips

**NAY:**

**ABSENT:**

**ABSTAIN:** Vaughn

**MOTION CARRIED**

## VII. BOARD ATTORNEY’S REPORT

Mr. Jerry Speegle had nothing to add but was available for questions.

## VIII. FINANCIAL REPORT

Finance Specialist Lexus Carlee summarized for the Board the May 2023 financials reporting: the revenue projections for all metered services were over their revenue budget, expenses for the year were under budget for all categories, total net income was over budgeted income and revenue-and-expenses were on target for the month of May; reviewed project payments on the Monthly Cash Payment report.

## IX. GENERAL MANAGER’S REPORT

### A. GM Report

General Manager Scott Polk reported on: the progress at the Diamante water well moving forward; conclusion of the US98 water main reconnection; north Main Street sewer line upgrade (GOMESA grant) completed and operational with noticeable improvements in flows to the plant; Rehab of Well #2 is in holding pattern for further review; meeting updates on the 20-Year Water Reclamation Facility CIP program to discuss final technical memo to present findings; the mail-out of the annual CCR with the compliance disclosure; no sso’s from the recent spells of storms and commended our staff at WRF and wastewater collections over the past years for keeping it in the pipes; Drew Klumpp’s last board meeting, retiring after 25 years of service with Daphne Utilities, wished him well and thanked him.

Mr. Polk then proceeded to discuss the circumstances of the financial model with the planned rate increases and with adjusted inflation rate, amended our model to 5% rate. He stated that leaving the rate increases that had already been approved for the upcoming years, the probability of having a rate increase later in 2028 or 2029 is foreseeable and offered to review in detail with the board members; he recommended leaving the rate increases in effect but

extended the opportunity to have a work session to discuss. Chairwoman Vaughn voiced to consider the capital improvement plan in ensuring to have back-up generators and necessary equipment that is still not in place as an expensive project. Mayor LeJeune suggested a budget work session.

**B. Operations Report**

Mr. Bobby Purvis advised that lightning affected the controls at Trojan facility, a control panel and a transducer in the elevated tanks obscuring the levels, and he commended Mr. Larry English and his staff for their swift repair. Similarly, he stated that lightning disturbed some of the panels in the lift stations in which the collections staff responded quickly and preemptively. He commended the staff at the WRF for their confident performance during a stressful situation when the automatic transfer switch failed. Mr. Purvis recognized Mr. Quinton Steen congratulating him on the new Water Distribution Supervisor.

**C. Engineering & Consulting Reports** – nothing to add to the submitted reports.

**X. BOARD ACTION** – previously addressed.

**XI. PUBLIC PARTICIPATION**

Chairwoman Vaughn announced Public Participation at 5:19 pm. With no participants, she closed Public Participation at 5:19pm.

**XII. BOARD COMMENTS** –

Mr. Billy Mayhand welcomed Mr. Quinton Steen and thanked the leadership staff with education and promotions of employees.

Mayor LeJeune congratulated Mr. Quinton Steen and expressed well wishes to Mr. Drew Klumpp on his retirement.

Mr. Drew Klumpp thanked the Board members and staff for allowing him to work at Daphne Utilities, raise a family and reach his retirement tenure.

Mayor LeJeune also thanked the Board and staff for accepting Troy Strunk last month in this absence and requested an agenda item for July’s meeting regarding costs associated with water line relocation and sewer line reinforcements at the Fire State on Main Street.

Mr. Tim Patton thanked Mr. Drew Klumpp for his lengthy service to Daphne Utilities, praised the annual (CCR) report, and complimented the WRF staff’s handling of the stressful responsibilities.

**XIII. ADJOURNMENT**

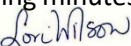
Chairwoman Vaughn called for a motion to adjourn the meeting.

*MOTION by Mayor Robin LeJeune to adjourn the meeting; Motion was Seconded by Secretary/Treasurer Billy Mayhand.*

**AYE: LeJeune, Mayhand, Patton, Phillips    NAY:    ABSENT:    ABSTAIN: Vaughn    MOTION CARRIED**

The meeting adjourned at 5:21pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
Lori Wilson, Executive Assistant, Daphne Utilities