

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ September 27, 2017 ♦ 5:00 p.m.

I. Call to Order

The regular September 2017 Board meeting for the Utilities Board of the City of Daphne was held on September 27, 2017 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present: Randy Fry, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member
Robin LeJeune, Board Member

Members Absent:

Others Present: Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Joe Asarisi – Asarisi & Associates

Others Absent: Drew Klumpp – Administrative Services Manager
Ray Moore – HMR

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from August 30, 2017:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the August 30, 2017 Utilities Board Meeting.

MOTION by Robin LeJeune to approve the submitted Minutes for the August 30, 2017, Utilities Board meeting; SECONDED by Billy Mayhand.

AYE: Fry, Haygood, LeJeune, Mayhand, Vaughn

NAY:

ABSENT:

ABSTAIN:

MOTION CARRIED

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. Proposed FY18 Budget – (Board Action - MOTION)

Danny Lyndall advised that the entire budget and capital improvement plan was reviewed at the September 15th budget work session and that although minor changes had been made afterward, the changes did not effect the overall budget numbers and was presented to the Board for approval. Mrs. Logiotatos briefed the Board on the minor changes made.

MOTION by Selena Vaughn to approve the submitted final FY18 Budget; SECONDED by Billy Mayhand.

AYE: Fry, Haygood, LeJeune, Mayhand, Vaughn NAY: ABSENT: ABSTAIN: **MOTION CARRIED**

Mayor Haygood complimented the staff on the consistency of the budget presentation.

B. Election of Board Officers (Board Action: MOTION)

1. Chairman
2. Vice Chairman
3. Secretary/Treasurer

Chairman Fry called for nominations for Board Officer position of Chairman.

MOTION by Billy Mayhand to nominate Randy Fry as Chairman.

AYE: Haygood, LeJeune, Mayhand, Vaughn NAY: ABSENT: ABSTAIN: Fry **MOTION CARRIED**

Chairman Fry called for nominations for Board Officer position of Vice Chairman.

MOTION by Selena Vaughn to nominate Billy Mayhand as Vice Chairman.

AYE: Fry, Haygood, LeJeune, Vaughn NAY: ABSENT: ABSTAIN: Mayhand **MOTION CARRIED**

Chairman Fry called for nominations for Board Officer position of Secretary/Treasurer.

MOTION by Mayor Dane Haygood to nominate Selena Vaughn as Secretary/Treasurer.

AYE: Fry, Haygood, LeJeune, Mayhand NAY: ABSENT: ABSTAIN: Vaughn **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had no further information to include in his report but advised the Board the need to vote to hold an Executive Session and made the declaration as the need to discuss legal ramifications of and legal options for pending litigation controversies not yet litigated but imminently likely to be litigated or imminently likely to be litigated if you pursue a proposed course of action that would include pending litigation and some threatened litigation and asked for Danny Lyndall to attend the first part of the Executive Session and be excused for the second part.

VIII. FINANCIAL REPORT

Teresa Logiotatos advised that the submitted financials represent eleven months with 1 month remaining to complete the financial fiscal year. She reviewed the highlights of the financial summary and the graphs, reminded the Board of the upcoming auditors' review, advised of upcoming minor changes in the Allocation of Support report, and then examined various entries in the Check History report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall updated the Board on the unsewered areas project regarding the Oakstone subdivision. He then informed the Board on the recent issue of calls regarding discolored water and explained that the naturally-occurring minerals, manganese and iron, are the reasons for the discoloration and that we are working on getting the right mix of agents to correct the problem. He answered questions from the Board regarding the issue.

B. Operations Report

Mr. Bobby Purvis, Natural Gas Manager, had a presentation of a repair to a natural gas line, however was unable to get the laptop to work properly and pledged to have it available at next month's board meeting.

C. Engineering & Consulting Reports

Melinda Immel from Volkert had nothing further to add to her report but advised that the Jubilee Lift Station project is completely finished.

Joe Asarisi with Asarisi & Associates gave an update to the Board on the Spanish Fort pump station project.

X. PUBLIC PARTICIPATION – None.

XI. BOARD ACTION – Previously addressed.

XII. BOARD COMMENTS –

Mayor Haygood thanked the Utility for participation in the Coastal Clean-up and Jubilee Festival.

XIII. EXECUTIVE SESSION –

MOTION by Robin LeJeune to adjourn into Executive Session as declared by Attorney Jerry Speegle for discussion of pending litigation, imminent litigation and threatened litigation with an estimated duration of 30-45 minutes; Seconded by Billy Mayhand

AYE: *Fry, Mayhand, Vaughn, Haygood, LeJeune* NAY: ABSENT: ABSTAIN: **MOTION CARRIED**

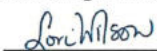
Adjourn to Executive Session at 5:32pm. The meeting was reconvened at 6:35pm.

XIV. ADJOURNMENT – The meeting adjourned at 6:35 pm.

MOTION by Robin LeJeune to adjourn; Seconded by Billy Mayhand

AYE: *Fry, Mayhand, Vaughn, Haygood, LeJeune* NAY: ABSENT: ABSTAIN: **MOTION CARRIED**

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities