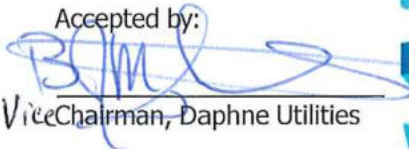


Accepted by:

Vice Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ January 30, 2019 ♦ 5:00 p.m.

I. Call to Order

The regular January 2019 Board meeting for the Utilities Board of the City of Daphne was held on January 30, 2019 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present: Randy Fry, Chairman
Robin LeJeune, Board Member
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member

Members Absent: Billy Mayhand, Vice Chairman

Others Present: Tony Hoffman – Board Attorney
Danny Lyndall – General Manager
Bobby Purvis – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Samantha Coppels – Communications Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – HMR
Joe Asarisi – Asarisi & Associates

Others Absent: Jerry Speegle – Board Attorney

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes November 28, 2018

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the November 28, 2018 Utilities Board Meeting.

There was no December 2018 meeting held.

With no additions deletions or corrections, the Chairman declared that the submitted Minutes would stand approved.

V. OLD BUSINESS – None

The Chairman announced a change to the agenda to next discuss Item G Update: Water Quality Monitoring Website.

VI. NEW BUSINESS –

A. UPDATE: Water Quality Monitoring Website

Ms. Ashley Campbell, Environmental Programs Manager, updated the Board on the website progress of this continuing joint project of monthly water sample testing in various locations throughout the Daphne Utilities' service area following ADEM's protocol. She discussed several features of the website including the sampling sites and status and understanding the issues. A conversation took place to express several points of view on the website and offer suggestions.

MOTION by Mayor Dane Haygood to approve [the Water Quality Monitoring Website page] to go live no later than March 1, 2019, or sooner if [Daphne Utilities'] GM finds satisfactory to appear on the City of Daphne website; Seconded by Robin LeJeune.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

Before proceeding, Danny Lyndall displayed information for the Board regarding Mobile Bay watershed and the impact statewide SSO's affect our Delta. Board member Robin LeJeune recommended this information should be shared on the new Water Quality Monitoring website page.

B. Volkert – Proposed Amendments to Daphne Utilities Standard Construction Specifications (Board Action: MOTION)

Danny Lyndall reminded the Board that these particular specifications updates relate to bypass pumping following a contractor mishap, had been previously distributed for review and presented on the Daphne Utilities' website for 30 days to solicit comments. Volkert's Melinda Immel noted Goeff Wilkins' input was instrumental and the Amendments call for more documentation of bypass plans for review as well as reiterating new materials to be used and clarifying procedures.

MOTION by Robin LeJeune to move forward with these new specifications (as submitted); Seconded by Selena Vaughn.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

C. Requisition for Lake Forest Aeration Upgrades (Board Action: MOTION)

Danny Lyndall explained that Board approval for a requisition is not typical but necessary in this case due to the amount of the project; he stated that bids were not solicited because it is a sole source project. He explained the work to be completed and answered questions from the Board.

MOTION by Robin LeJeune [to approve Requisition No. R-40-012319A for Lake Forest Aeration Upgrades]; Seconded by Selena Vaughn.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

D. Authorization for Sale of Trucks and Equipment (Board Action: MOTION)

Danny Lyndall directed the Board's attention to the list of surplus and salvaged items that is generally collected once per year and offered for sale on GovDeals.com. He noted that Daphne Utilities Board's approval is required first before submitting for approval from Daphne City Council.

MOTION by Robin LeJeune [to approve the authorization of the list of trucks and equipment for the sale as submitted]; Seconded by Mayor Dane Haygood.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

E. Asarisi - Recommendation for Bid Award for: Pump Station Replacement #49 - Gordon Circle (Board Action: MOTION)

Joe Asarisi explained that a new lift station will be constructed in the right-of-way outside the roadway for better safety. Danny Lyndall added that this particular project was included in the budget and advised that this lift station was installed in the 1980's and had undergone improvements throughout the years.

MOTION by Robin LeJeune [to approve the recommended bid for the project: Pump Station Replacement #49 - Gordon Circle, Contract No. AL18035 to the low bidder Ballcon, Inc. in the amount of \$118,645.00]; Seconded by Selena Vaughn.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

F. Asarisi - Recommendation for Bid Award for: Pump Station Replacement #50 - Nicole Place (Board Action: MOTION)

Danny Lyndall notified the Board that this project is similar to the Gordon Circle project.

MOTION by Mayor Dane Haygood to award Pump Station Replacement #50 - Nicole Place, Contract No. AL18036, to the low bidder Ballcon, Inc. in the amount of \$98,498.00]; Seconded by Robin LeJeune.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

G. Volkert - Recommendation for Bid Award for: Water Storage Improvements - Brentwood/Meadow Circle Tank (Board Action: MOTION)

Danny Lyndall displayed photos of the tanks and Volkert's Melinda Immel gave project details of the tanks and answered questions from the Board.

MOTION by Mayor Dane Haygood to award the bid for the Water Storage Improvements at Meadow Circle Tank and Trojan Gound Storage Tank in the amount of \$338,738.92 to American Suncraft Construction; Seconded by Robin LeJeune.

AYE: Fry, Haygood, LeJeune, Vaughn

NAY:

ABSENT: Mayhand

ABSTAIN:

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

Mr. Hoffman had nothing to add to the submitted report.

VIII. FINANCIAL REPORT

Teresa Logiotatos noted the financials for November and December included in the board book. She highlighted the graphs and the changes between the two months, noting the gas revenue. She also advised that expenses for projects will be reflected in the upcoming financials. She noted that auditors will be preparing to present to the Board in the coming months.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall spoke about the wastewater outfall line and the condition the divers discovered, noting a crack 14 feet from the end of the pipe. He explained the work the contractor will perform to repair the line.

B. Operations Report

Bobby Purvis noted several projects in progress, pointing out the asset management system and invited the Board members to visit to see the growth in operations taking place as a result of implementing the GIS analytics. He applauded Alex Godfrey for spearheading this task.

Samantha Coppels spoke about the recent tour of students from Remington College's Process Technology Department and noted that two eager former-students have been hired.

C. Engineering & Consulting Reports

Melinda Immel with Volkert had nothing further to add to her report.

Ray Moore with HMR had nothing further to add to his report.

Joe Asarisi with Asarisi & Associates had nothing further to add to his report.

Melinda Immel answered questions from the Board regarding the wastewater outfall line project's impact with the Bayway/Mobile River Bridge Project, to which Danny Lyndall gave further detail.

X. BOARD ACTION – Previously addressed under New Business

XI. PUBLIC PARTICIPATION – the Chairman opened Public Participation at 6:06 pm. With no participation, Public Participation was closed.


XII. BOARD COMMENTS – Mr. LeJeune expressed his satisfaction with the website and commended those involved; Mrs. Vaughn complimented everyone on a great job; Mayor Haygood wished all a happy 2019 new year for the Utilities, community and Board members; Chairman Fry appreciated all the good information as well as the good job everyone was doing, including our engineering partners.

XIII. ADJOURNMENT

With no further business, Chairman Fry declared the meeting adjourned.

The meeting adjourned at 6:07pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities