

Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ February 22, 2017 ♦ 5:00 p.m.

### I. Call to Order

The regular February 2017 Board meeting for the Utilities Board of the City of Daphne was held on February 22, 2017 at 5:01 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Robert Segalla, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Robert Segalla, Chairman  
Billy Mayhand, Vice Chairman  
Mayor Dane Haygood, Board Member  
Robin LeJeune, Board Member

**Members Absent:** Selena Vaughn, Secretary/Treasurer

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall – General Manager  
Van Baggett – Operations Manager  
Teresa Logiotatos – Finance Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore – HMR

**Others Absent:** Drew Klumpp – Administrative Services Manager

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Minutes from January 25, 2017:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the January 25, 2017 Utilities Board Meeting.

**MOTION** by Billy Mayhand to approve the submitted Minutes for the January 25, 2017, Utilities Board meeting; **SECONDED** by Robin LeJeune.

AYE: Haygood, LeJeune, Mayhand, Segalla,

NAY:

ABSENT: Vaughn

ABSTAIN:

**MOTION CARRIED**

### V. OLD BUSINESS – None

## VI. NEW BUSINESS –

- A. Fourth Amendment to Lease between Utilities Board of the City of Daphne and AT&T Mobility Corporation (BOARD ACTION: Motion)

Danny Lyndall explained to the Board that this was a tank lease renewal for the Loma Alta Watertank with AT&T that Daphne Utilities has had for two decades. He pointed out that the AT&T attorney and Mr. Speegle had been working on the renewal and Mr. Speegle negotiated a one-time payment and increase in rent with escalators every five-year term. Mr. Lyndall recommended approving the lease.

***MOTION by Mayor Dane Haygood to approve the submitted Fourth Amendment to Lease between the Utilities Board of the City of Daphne and AT&T Mobility Corporation; SECONDED by Billy Mayhand.***

AYE: Haygood, LeJeune, Mayhand, Segalla,

NAY:

ABSENT: Vaughn

ABSTAIN:

**MOTION CARRIED**

- B. RESOLUTION 2017-01 Authorizing Signatures for BB&T Deposit Account (BOARD ACTION: Resolution)
- C. RESOLUTION 2017-02 Authorizing Signatures for BBVA Compass Deposit Account (BOARD ACTION: Resolution)
- D. RESOLUTION 2017-03 Authorizing Signatures for Bryant Bank Deposit Account (BOARD ACTION: Resolution)

Mr. Lyndall explained that Resolutions 2017-01, 2017-02, and 2017-03 are required by the three different banks with which Daphne Utilities conducts business and due to Board member and officer changes, new signature cards are required.

***MOTION by Billy Mayhand to approve Resolutions 2017-01, 2017-02, and 2017-03 (Authorizing Signatures for BB&T, BBVA Compass, and Bryant Bank deposit accounts, respectively); SECONDED by Robin LeJeune.***

Mayor Haygood expressed concern of the open records act and the availability of account numbers, taxpayer identification number and social security numbers on the presented documents.

***PROPOSED AMENDMENT by Mayor Dane Haygood to redact all account numbers, social security numbers, and taxpayer identification numbers from these Resolutions (2017-01, 2017-02, and 2017-03 - Authorizing Signatures for BB&T, BBVA Compass, and Bryant Bank deposit accounts, respectively); SECONDED by Robin LeJeune.***

AYE: Haygood, LeJeune, Mayhand, Segalla,

NAY:

ABSENT: Vaughn

ABSTAIN:

**MOTION CARRIED**

*MOTION by Billy Mayhand to approve Resolutions 2017-01, 2017-02, and 2017-03 (Authorizing Signatures for BB&T, BBVA Compass, and Bryant Bank deposit accounts, respectively); SECONDED by Robin LeJeune.*

AYE: Haygood, LeJeune, Mayhand, Segalla,

NAY:

ABSENT: Vaughn

ABSTAIN :

**MOTION CARRIED**

*MOTION by Robin LeJeune to authorize the General Manager and Finance Manager to be named on the banking signature cards; SECONDED by Billy Mayhand.*

AYE: Haygood, LeJeune, Mayhand, Segalla,

NAY:

ABSENT: Vaughn

ABSTAIN :

**MOTION CARRIED**

## **VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing new to add to his report but updated the Board on the recent meeting about the Fairhope shared gas line with Fairhope Mayor, her staff and three of Fairhope's lawyers. He indicated that the meeting was amicable and progress was made. He stated that Danny Lyndall and Teresa Logiotatos would meet with Fairhope staff to review specifics.

Mr. Speegle noted that work began at the Algae Systems site. Mr. Lyndall continued with details of the work progress. Mr. Speegle stated that a written agreement about the work was never achieved with Algae Systems before the work began but the work is being monitored.

Mr. Speegle informed the Board of moving forward with changing the billing practices for sewer of Spanish Fort customers. Danny Lyndall advised that a campaign of notices would be given to Spanish Fort property owners to encourage their cooperation in completing the sewer applications for accuracy.

## **VIII. FINANCIAL REPORT**

Teresa Logiotatos reviewed financial highlights for the month of January emphasizing assets, capacity fees, inventory and the budget projection of the net income. She advised of no significant changes in assets, noted the capital outlays that track expenditures on the capital projects, and pointed out the bond payments. She highlighted several checks and answered questions from the Board.

## **IX. GENERAL MANAGER'S REPORT**

### **A. GM Report**

Danny Lyndall briefed the Board on the development of the Leadership Academy program and introduced Bobby Purvis to conduct the graduation ceremony for the participants. Mr. Purvis provided background information on the training classes, the instructors involved and guest speakers. He then announced the graduating participants and completion certificates were given to Melissa Ramos, Alex Godfrey, Antonio Winston, Robert Miller, Carliss Johnson.

In addition to congratulating Robert Miller for his Leadership Academy completion, Mr. Lyndall announced and congratulated Robert Miller and his wife MaryBeth on the birth of their son.

Mr. Lyndall also reminded the Board of the 6<sup>th</sup> Street Water Treatment Facility dedication. Mr. Lyndall then answered questions from the Board.

### **B. Operations Report**

Van Baggett updated the Board on a project at the wastewater treatment plant and advised that the plant is back to full operation. He stated that work with consultants is underway in order to develop a more precise specification and requirements for contractors, as well as working with environmental

organizations to promote goodwill. He announced Mr. Antonio Winston as the new interim Facilities Manager, then answered questions from the Board.

**C. Engineering & Consulting Reports**

Melinda Immel from Volkert reported that they are working with staff to update the Daphne Utilities' standard specifications to current procedures.

Ray Moore from HMR updated the Board on the impending completion of the sewerage project at Whispering Pines and next phase of working with the affected residents with the connection process for which the block grant was approved.

Mr. Lyndall commented on the annual Public Service Commission audit that regulates our natural gas department and enforces the federal laws under which we are required to operate. He recognized Bobby Purvis and the Natural Gas Department and the excellent job they performed for the audit.

**X. BOARD ACTION** – previously addressed.

**XI. PUBLIC PARTICIPATION** – None

**XII. BOARD COMMENTS**

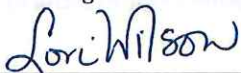
Mayor Haygood congratulated Mr. Lyndall and his staff in taking the initiative to start the Leadership Academy and congratulated the participants as well; Mr. Mayhand congratulated the group as well and specifically recognized Mr. Lyndall for his concentration of employee relations; Mr. Segalla congratulated the Leadership Academy participants.

**XIII. ADJOURNMENT –**

***MOTION by Billy Mayhand to adjourn.***

The meeting adjourned at 5:42 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities