

Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ August 31, 2016 ♦ 5:00 p.m.

I. Call to Order

The regular August 2016 Board meeting for the Utilities Board of the City of Daphne was held on August 31, 2016 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Robert Segalla, proceeded by the Roll Call:

II. Roll Call

Members Present: Robert Segalla, Chairman
Randy Fry, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Selena Vaughn, Board Member

Members Absent: Mayor Dane Haygood, Board Member

Others Present: Tony Hoffman – Board Attorney
Danny Lyndall – General Manager
Van Baggett – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – HMR

Others Absent: Jerry Speegle – Board Attorney

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from July 27, 2016:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the July 27, 2016 Utilities Board Meeting.

MOTION by Randy Fry to approve the submitted Minutes for the July 27, 2016 Utilities Board meeting; **SECONDED** by Billy Mayhand.

AYE: Fry, Mayhand, Segalla, Vaughn

NAY:

ABSENT: Haygood

ABSTAIN :

MOTION CARRIED

V. OLD BUSINESS

A. UPDATE - Easement Request across Central Services Property on Well Road – Starke Irvine, Irvine Company Inc. Real Estate

Mr. Lyndall advised that after negotiating for a month with the sellers, the attorneys for Daphne Utilities and the sellers have reached a mutual agreement beneficial for both and requested Daphne City Council presentation for consent. Mr. Tony Hoffman answered questions from Mr. Fry regarding the “no public use” section.

MOTION by Billy Mayhand for Approval of the Submitted Easement to cross Daphne Utilities Central Services Facility property on Well Road; SECONDED by Selena Vaughn.

AYE: Fry, Mayhand, Segalla, Vaughn NAY: ABSENT: Haygood ABSTAIN : MOTION CARRIED

VI. NEW BUSINESS –

A. Recommendation of Award: Annual Contract for CIPP of Various Sanitary Sewer Mains

Danny Lyndall invited Melinda Immel from Volkert to explain the two recommendations presented before the board members. She explained that the contract is for the ability to internally rehabilitate sewer lines in need of repair. She announced the apparent low bidder as Suncoast Infrastructure, Inc., which is the current contract holder, for a total bid amount of \$209,865.50 and recommended proceeding with this award for this amount.

B. Recommendation of Award: Annual Contract for Cleaning and Television Inspection of Sanitary Sewer Mains

Mrs. Immel announced the apparent low bidder of this bid as Gulf Coast Underground, LLC, also the current contract holder, and recommended proceeding with this award for \$274,645.00. She answered questions from the Board about the benefits and problems of performing this work as well as the compared unit prices.

MOTION by Randy Fry for Approval of recommended bid for Contract No. 408174 for Annual Contract for CIPP of Various Sanitary Sewer Mains to be awarded to Suncoast Infrastructure, Inc. for \$209,865.50; SECONDED by Billy Mayhand.

AYE: Fry, Mayhand, Segalla, Vaughn NAY: ABSENT: Haygood ABSTAIN : MOTION CARRIED

MOTION by Randy Fry for Approval of recommended bid for Contract No. 408173 for Annual Contract for Cleaning and Television Inspection of Sanitary Sewer Mains to be awarded to Gulf Coast Underground, LLC in the amount of \$274,645.00; SECONDED by Selena Vaughn.

AYE: Fry, Mayhand, Segalla, Vaughn NAY: ABSENT: Haygood ABSTAIN : MOTION CARRIED

C. Agreement between the Utilities Board of the City of Daphne and the Industrial Development Board of the City of Daphne for Sanitary Sewer Services for the proposed DISC Project

The Chairman advised that this agenda item had been addressed at a previous special meeting on August 29, 2016.

VII. BOARD ATTORNEY'S REPORT

Mr. Hoffman had nothing to add to the submitted report. He answered a question regarding the situation involving natural gas lines with Fairhope with the expectation of a special session at the September board meeting.

VIII. FINANCIAL REPORT

Teresa Logiotatos reviewed financial highlights for the month of July, pointing out the inventory expectations, explaining the loss of cash on the Cash Flow report due to on-going construction projects, and reviewed the check history report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall mentioned scheduling a budget worksession for the Board in October. He then recognized Daphne Utilities employee Donald Trott who recently passed away and all the projects he worked on for the utility. He also announced that Daphne Utilities received the Peak Performance Award from the National Association of Clean Water Agencies which recognizes utilities that achieve 100% compliance with the wastewater systems during the year. He answered questions from the Board regarding Algae Systems.

B. Operations Report

Van Baggett pointed out for the Board the change of the logo, as well as the WeatherUnderground chart in his report. He clarified that the trial root control program had been discontinued.

C. Engineering & Consulting Reports

Melinda Immel from Volkert thanked the Board for accepting their recommendation of awards and gave an update on the US Hwy. 90 Water Line project.

Ray Moore from HMR updated the Board on the Douglas Road Water Storage Facility, the Olde Towne/6th Street Water Treatment "house", and the sewerage on Whispering Pines Road, and answered questions from the Board.

X. BOARD ACTION –

A. Recommendation of Award: Annual Contract for CIPP of Various Sanitary Sewer Mains

Previously addressed.

B. Recommendation of Award: Annual Contract for Cleaning and Television Inspection of Sanitary Sewer Mains

Previously addressed.

XI. PUBLIC PARTICIPATION – None.

XII. BOARD COMMENTS – Billy Mayhand suggested installing an "Authorized Vehicle Only" sign regarding the easement at the Central Services Facility. Randy Fry gave congratulations on the award and thanked the employees for their hard work, Chairman Segalla echoed the comment.

XIII. ADJOURNMENT –

MOTION BY Billy Mayhand to adjourn.

AYE: *Fry, Haygood, Mayhand, Segalla, Vaughn*

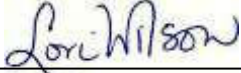
NAY:

ABSENT: ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:34pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities