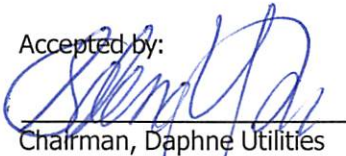


Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ June 29, 2022 ♦ 5:00 p.m.

I. Call to Order

The regular June 2022 Board meeting for the Utilities Board of the City of Daphne was held on June 29, 2022, in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilman Joel Coleman, Board Member

Members Absent: Mayor Robin LeJeune, Board Member

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Teresa Logiotatos – Finance Manager
Lexus Carlee – Finance Specialist
Drew Klumpp – Administrative Services Manager
Samantha Coppels – Communications Manager
Lori Wilson – Executive Assistant

Others Absent:

The Chairwoman offered thoughts and prayers for a speedy recovery for the Mayor.

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes May 25, 2022

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the May 25, 2022, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted May 25th minutes would stand approved.

V. OLD BUSINESS - No Old Business.

VI. NEW BUSINESS –

A. Motion to Authorize Sale of Equipment on GovDeals (Board Action – MOTION)

Marinda Turner, Buyer, clarified for the Board the lime feeder equipment being disposed of as surplus. She also requested to add another piece of equipment after being notified by our Maintenance Manager, Antonio Winston, that this tractor had issues and a replacement had already been received.

MOTION by Tim Patton to Approve the Authorization of the Sale of Submitted List of Equipment on GovDeals; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

B. Motion to Approve Requisition R40-061622 for the Purchase of Generac Industrial natural gas generator from Safeware in the amount of \$405,712.00. (Board Action – MOTION)

Marinda Turner, Buyer, detailed the bid process for this generator to be stationed at the Water Reclamation Facility, explaining that the Generac generator was the 2nd lowest quote but had a better lead time than the lowest-quoted generator; Mr. Scott Polk also reminded that this equipment is included in the capital improvement program and had been budgeted and was under budget. Mrs. Turner added that the delivery time for the Generac generator was more accommodating than the Cummings generator.

MOTION by Billy Mayhand to Approve Requisition R40-061622 for the Purchase of Generac Industrial natural gas generator from Safeware in the amount of \$405,712.00; Motion was Seconded by Tim Patton.

AYE: Coleman, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

C. Motion to Approve the Conveyance of the Daphne Utilities' Real Property, as identified by Baldwin County Revenue Commissioner Tax Parcel Number 43-04-20-3-000-051.000 / PPIN 063732, to the City of Daphne in Exchange for Signage Recognition of Daphne Utilities at Subject Property by the City of Daphne as Proposed in the Submitted City of Daphne Ordinance (Board Action – MOTION)

Mr. Scott Polk explained this parcel of land that the City of Daphne would like to have for the Daphne Animal Shelter. Mr. Speegle clarified that we would be exchanging for something of equal value, which would be advertisement, noting that he and the attorneys for the City of Daphne had collaborated to word an acceptable agreement.

MOTION by Tim Patton to Approve Conveyance of the Daphne Utilities' Real Property, as identified by Baldwin County Revenue Commissioner Tax Parcel Number 43-04-20-3-000-051.000 / PPIN 063732, to the City of Daphne in Exchange for Signage Recognition of Daphne Utilities at Subject Property by the City of Daphne as Proposed in the Submitted City of Daphne Ordinance; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

D. RESOLUTION 2022-04 - to Adopt the Longevity Compensation Pay for Current, Full-Time Daphne Utilities' Employees ([Board Action – RESOLUTION](#))

Mr. Scott Polk explained that this policy is similar to the City of Daphne and the intent was to encourage middle-management employees to stay at the Company and reward them for their years of service, taking effect for the next budget year with October 1st for the calculation, receiving the benefit after the first full pay period of in October and making this an annual benefit.

MOTION by Joel Coleman to Adopt Resolution 2022-04 - Longevity Compensation Pay for Current, Full-Time Daphne Utilities' Employees; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

E. RESOLUTION 2022-05 to Adopt Provision of Section 2 of Act 229 of the Regular Session of the 2022 Alabama Legislature Regarding a One-Time Longevity Bonus for Eligible Retirees and Beneficiaries of Retirees of Daphne Utilities ([Board Action – RESOLUTIONP](#))

Mr. Scott Polk stated that Retirement Systems of Alabama has previously periodically determined that they needed to make adjustments to compensation of retirees either through a normal regular adjustment to the monthly distribution or a one-time lump-sum payment to catch up. He advised that we have received a letter from RSA inquiring our participation, noting that Daphne Utilities has participated in similar requests in the past and recommended participating with this bonus for eligible retirees as well.

MOTION by Tim Patton to approve RESOLUTION 2022-05 - Adopt Provision of Section 2 of Act 229 of the Regular Session of the 2022 Alabama Legislature Regarding a One-Time Longevity Bonus for Eligible Retirees and Beneficiaries of Retirees of Daphne Utilities; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Jerry Speegle had nothing to add to the topic discussed beforehand.

VIII. FINANCIAL REPORT

Finance Specialist Lexus Carlee reviewed for the Board: the revenue, expenses, net income and metered services for year to date and relative to budget. She pointed out several checks and gave explanations, then offered to answer any further questions from the Board.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board on: the Diamante Well and Well #15 are underway and slated to be finished by the end of the year; the several water main breaks that occurred, commending the Water Distribution and Water Quality employees for their determination; 4th Street expansion plans for water and sewer have been developed and being reviewed by staff, as well as water service expansion for 3rd Street in Montrose for a future planned PUD; the office remodel bids opening; the WRF grit removal system upgrade moving forward; and the GOMESA grant for the sewer line upgrade on North Main Street. He apprised the Board on the Rigsby Road development informing them that he has not had any further contact with the developers, nor has had any further contact regarding water supply to Spanish Fort. He advised the Board that the Daphne Utilities 5-Year Strategic Plan expiration next year is being evaluated and Board input will be appreciated.

B. Operations Report

Mr. Bobby Purvis conveyed his appreciation for the employees of Water Distribution and Water Quality departments. He updated the Board on the interns and the work experience they are obtaining. He informed and apprised the Board of: a recent SSO, the status of the Central Services break room refresh, and the Natural Gas department's plan for gas leak detection.

C. Engineering & Consulting Reports – nothing further was added to the submitted reports.

Samantha Coppels gave an update on the customer service survey. Mr. Polk remarked about the numerous comments Daphne Utilities received regarding City garbage service.

X. BOARD ACTION – Previously addressed.

XI. PUBLIC PARTICIPATION – No

XII. BOARD COMMENTS –

Mr. Tim Patton wished everyone an enjoyable Independence Day with no lightning strikes, water main breaks or sso's.

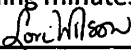
Mr. Billy Mayhand cautioned everyone to be safe and hoped to see everyone next month.

XIII. ADJOURNMENT

With no further discussions, the Chairwoman called for adjournment at 5:31 pm.

The meeting adjourned at 5:31pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities