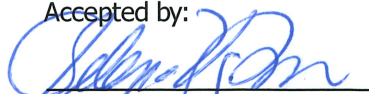


Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ April 27, 2022 ♦ 5:00 p.m.

### I. Call to Order

The regular April 2022 Board meeting for the Utilities Board of the City of Daphne was held on April 27, 2022, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

**Members Present:** Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Mayor Robin LeJeune, Board Member

**Members Absent:** Councilman Joel Coleman, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Scott Polk – General Manager  
Bobby Purvis – Operations Manager  
Teresa Logiotatos – Finance Manager  
Drew Klumpp – Administrative Services Manager  
Samantha Coppels – Communications Manager  
Lori Wilson – Executive Assistant  
Rebecca Williamson – Accounting Assistant

**Others Absent:**

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Meeting Minutes March 30, 2022

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the March 30, 2022, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted March 30<sup>th</sup> minutes would stand approved.

## V. OLD BUSINESS – Utility Rates Discussion

- A. Teresa Logiotatos reviewed the previous discussion with Board members at the utility rates work session: 7% water, 10% sewer for the first year; 6% water, 9% sewer for the second year; and 5% water, 8% sewer for the third year. She noted that the submitted Resolution reflects these increases over the next three years.

A discussion followed regarding the analysis behind the proposed increases and the impact resulting on capital improvements and infrastructure.

With all members not present at the meeting, it was decided to postpone Board action on this agenda item until all members were present at the meeting.

## VI. NEW BUSINESS –

- A. **Approval** of Park City Water Authority Purchase Agreement (**Board Action: RESOLUTION 2022-02**) - to Execute an Agreement Between the Utilities Board of the City of Daphne and The Park City Water Authority

Mr. Scott Polk explained to the Board that this agreement is a five-year term with an extendable five-years and pointed out that the most recent agreement contained incorrect prices due to the rate increase taking effect after this agreement was signed, for which Park City Water Authority benefited for the past five years without a rate increase that our Daphne Utilities' customers have had. He advised that a 30-day notice when rates are changed would be given.

***MOTION by Tim Patton to Approve the Water Purchase Agreement with Park City Water and Fire Protection Authority; Motion was Seconded by Billy Mayhand.***

**AYE:** LeJeune, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** Coleman **ABSTAIN:** **MOTION CARRIED**

## VII. BOARD ATTORNEY'S REPORT

Mr. Jerry Speegle had nothing additional to report. Responding to Chairwoman Vaughn's inquiry regarding the property for the Daphne animal shelter, he advised that he last spoke to Jay Ross who stated that he would be speaking with the Mayor and would get back to him.

## VIII. FINANCIAL REPORT

Finance Manager Teresa Logiotatos reviewed for the Board the revenue, expenses and net income year to date, pointed out new project numbers and costs to track. She reviewed and answered questions from the Board relating to the gas net income, discussed the Allocation of Support report, the Cash Flow Statement, and Check History report.

## IX. GENERAL MANAGER'S REPORT

### A. GM Report

General Manager Scott Polk updated the Board on: the completion of the raw water line at the Diamante well site to the Trojan Plant, as well as Well #2 which is now Well #15; the installation of the Tertiary Filters for the project at the WRF; the grit removal project moving forward; sewer expansion on 4<sup>th</sup> Street; the Stanton Road Tank coming back online; and the final design phase of the administration office (payment center) remodel. He then gave an



updated review of the Areas of Focus pertaining to: sewer expansion along Rigsby Road inquiries from developers as well as just east of this area known as The Reserve; decrease in water quality complaints with Olde Town Daphne customers; water supply to Spanish Fort Water System; and the several water main breaks our Water Distribution Department diligently tackled on Bay View Drive at Hidden Circle in Lake Forest. Mr. Bobby Purvis enlightened the Board's inquiry as to water line replacements in the Lake Forest area advising that along with input from Volkert, a priority list had been created to diligently work to reduce the number of water main breaks in this area.

## **B. Operations Report**

Mr. Purvis informed the Board that Fairhope Gas has reached out to us to serve Bayfront Drive because of problems they are having with their gas lines. Mr. Speegle advised to include this as an amendment to the contract we have with Fairhope Gas. Mr. Purvis noted that he would send everything to him. He also updated the Board on: recent communications with new representatives with D.R. Horton and serving gas lines to their developments, the new hires and the challenges finding qualified employees, and the rising costs of regulations.

Mrs. Samantha Coppels reminded the Board members of the invitation to attend the Inside Look workshop.

## **C. Engineering & Consulting Reports – nothing further was added to the submitted reports.**

## **X. BOARD ACTION – Previously addressed.**

## **XI. PUBLIC PARTICIPATION –**

With no participants, Chairwoman Vaughn opened and closed Public Participation at 5:53pm.

## **XII. BOARD COMMENTS –**

Tim Patton praised the Day of Caring in which the staff participated at the Ruff Wilson Center.

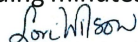
Mayor LeJeune also applauded the Daphne Utilities' employees for all the participation in the City and community events.

## **XIII. ADJOURNMENT**

With no further discussions, the Chairwoman called for adjournment at 5:55 pm.

The meeting adjourned at 5:55pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities