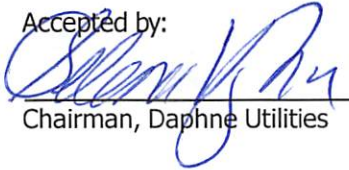


Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ March 30, 2022 ♦ 5:00 p.m.

### I. Call to Order

The regular March 2022 Board meeting for the Utilities Board of the City of Daphne was held on March 30, 2022, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

**Members Present:** Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Mayor Robin LeJeune, Board Member – arrived at 5:03pm  
Councilman Joel Coleman, Board Member

**Members Absent:**

**Others Present:** Jennifer Holifield – Board Attorney  
Scott Polk – General Manager  
Bobby Purvis – Operations Manager  
Lexus Carlee – Finance Specialist  
Drew Klumpp – Administrative Services Manager  
Samantha Coppels – Communications Manager  
Lori Wilson – Executive Assistant  
Rebecca Williamson – Accounting Assistant

**Others Absent:** Jerry Speegle – Board Attorney  
Teresa Logiotatos – Finance Manager

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

Mayor LeJeune arrived.

### IV. Approval of Minutes

#### A. Utilities Board Meeting Minutes March 2 (for February), 2022

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the March 2, 2022, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted March 2<sup>nd</sup> minutes would stand approved.

V. **OLD BUSINESS** – Utility Rates Discussion

- A. It was noted that further information regarding utility rates will be presented at the next Daphne Utilities meeting (April 27, 2022).

VI. **NEW BUSINESS** –

- A. **Authorization for Sale** of Trucks, Equipment and Miscellaneous items on GovDeals ([Board Action: MOTION](#))

Mr. Scott Polk explained that some items on the inventory may be listed as “home-made” but that since there was interest in those items, it would be prudent to follow standard protocol for all items.

*MOTION by Tim Patton to authorize the submitted list of truck, equipment and miscellaneous items on GovDeals; Motion was Seconded by Mayor Robin LeJeune.*

**AYE:** Coleman, LeJeune, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** **ABSTAIN:** **MOTION CARRIED**

- B. **Resolution 2022-01** – Resolution to Adopt and Approve the MWPP (Municipal Water Pollution Prevention) Program ([Board Action: RESOLUTION](#))

Mr. Scott Polk detailed the components of the annual report submitted to ADEM dealing with the wastewater prevention program, including a list of any identifiable sso's that were reported as well as certifications of our plant and operators' status; he noted that there was not anything out of the ordinary and offered to answer any questions the Board may have.

*MOTION by Tim Patton to adopt Resolution 2022-01 and approve the recommendations included in the submitted MWPP; Motion was Seconded by Billy Mayhand.*

**AYE:** Coleman, LeJeune, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** **ABSTAIN:** **MOTION CARRIED**

VII. **BOARD ATTORNEY'S REPORT**

Ms. Jennifer Holifield, filling in for board attorney Mr. Jerry Speegle, reported that Mr. Speegle has spoken to Mr. Jay Ross and is awaiting his response regarding the [Daphne] Animal Shelter issue and to otherwise refer to the memo submitted with the board book.

Mr. Polk added that he did investigate an appraisal of subject property and advised that it would cost approximately \$2500 to have a full appraisal performed. He was uncertain of the Board's intention to invest the money to do so since this property would nevertheless be donated. He noted that the tax valuation had not been updated since the property was split from Riviera Utilities and the listed value is 3 times higher than the actual land value. He asked for the Board's decision; Chairwoman Vaughn proposed conserving the money for property that would eventually be donated and bartered with the City. Mr. Patton reiterated that a cost would be determined and a recommendation be made to resolve this transaction. Ms. Holifield agreed.

## **VIII. FINANCIAL REPORT**

Finance Specialist Lexus Carlee advised the Board that all the numbers were met or exceeded the budget expectation; she noted that the gas revenue was approximately \$100,000 more than anticipated due to the delayed receipt of the energy bill resulting in this bill not being processed in the month that it was due and will therefore be listed twice in next month's financials.

Chairwoman Vaughn inquired as to the growth of natural gas. Scott Polk explained that our natural gas customers have doubled within the last five years and is really our only growth mechanism at this time.

## **IX. GENERAL MANAGER'S REPORT**

### **A. GM Report**

General Manager Scott Polk updated the Board on: the completion of the I-10/US90 Sewer Line project and the effect it has on the Water Reclamation Facility; the Diamante water well water line is installed and we now await Griner Drilling to begin, scheduled for late fall with hopes beginning sooner and completing before the end of this year; the Rehab of Well #2 contracts have been signed with anticipation of the new well being drilled in May; the Tertiary Filter and UV project are finishing and plan to be complete with start-up by the end of April; the Grit Removal System was discussed at a design review to move forward as quickly as possible; the 4<sup>th</sup> Street Sewer Expansion stands at the engineering phase awaiting the final survey; the Stanton Road Tank rehab remains on schedule.

Mr. Polk recapped his Areas of Focus discussing Olde Town water quality complaints and the status of the Administration Finance cashier payment window remodel.

Samantha Coppels announced to the Board that an email was distributed with an invitation to an Inside Look event for board members, engineering firms and Chamber of Commerce staff to gain feedback for future similar events to include the City Council members, Baldwin County officials and the public.

### **B. Operations Report**

Mr. Purvis gave kudos to BJ Eringman with Public Works for his collaboration to encourage the State (Highway Department) to repair some erosion on US90 that impacts our exposed sewer line and natural gas line near Ford Lumber. He gave an update regarding plans for the splashpad and announced the new wastewater collections supervisor, Jason Pierce, that was recently hired.

### **C. Engineering & Consulting Reports – nothing further was added to the submitted reports.**

## **X. BOARD ACTION – Previously addressed.**

## **XI. PUBLIC PARTICIPATION –**

At 5:23pm, the Chairwoman opened Public Participation inviting anyone who wished to address the Board.

Mr. Larry Chason addressed the Board on behalf of Tonsmeire Development regarding a practice that took place in the 1980's for developing areas of Daphne whereby a developer would pay to extend the [sewer] lines to a project in exchange for tap fees to be reimbursed over time for their investment. Mr. Chason's issue is the absence of any record or documentation of Mr. Tonsmeire's agreement for remaining taps, which he believed was 62 as expressed in an email he received

around the time of Hurricane Sally, due to the records being ruined and destroyed that were stored in a building that was flooded. Mr. Chason expressed that Mr. Tonsmeire was hopeful that some sort of agreement to provide some of the taps could be reached to conclude this issue. Mr. Chason introduced Daniel Galbraith who works for Mr. Tonsmeire and corroborated Mr. Chason's account of their files being destroyed as well as an email between Daphne Utilities and their engineers stating the exact number of taps remaining.

A discussion proceeded regarding the timeline and participants of this dispute. The discussion concluded with Mr. Chason requesting the Utilities' working to find a resolution for the remaining taps of Mr. Tonsmeire.

With no additional participants, Chairwoman Vaughn closed Public Participation at 5:44pm.

## **XII. BOARD COMMENTS –**

Mayor LeJeune noted that anyone, such as long-standing engineers, with knowledge of this particular issue that could give insight would be appreciated. He also commended the diligent work in solving the brown water issue in Olde Town as well as the decline in large sewage spills.

Tim Patton praised the training efforts showcased on the board book such as the in-house electrical training.

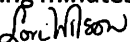
Selena Vaughn noted the prep-work that's executed for the frequent storms that come through our area and requested the meeting attendees to be safe.

## **XIII. ADJOURNMENT**

With no further discussions, the Chairwoman called for adjournment at 5:49pm.

The meeting adjourned at 5:49pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
\_\_\_\_\_  
Lori Wilson, Executive Assistant, Daphne Utilities