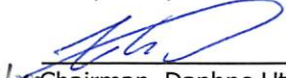


Accepted by:


Vice Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ December 1, 2021 ♦ 5:00 p.m.

I. Call to Order

The regular November 2021 Board meeting for the Utilities Board of the City of Daphne was held on December 1, 2021, in the Council Chambers at Daphne City Hall and called to order at 5:01 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Councilman Joel Coleman, Board Member

Members Absent: Mayor Robin LeJeune, Board Member

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Teresa Logiotatos – Finance Manager
Drew Klumpp – Administrative Services Manager
Lori Wilson – Executive Assistant

Others Absent: Samantha Coppels – Communications Manager

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes October 27, 2021

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the October 27, 2021, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted October 27th minutes would stand approved.

V. OLD BUSINESS – No Old Business

VI. NEW BUSINESS –

- A. **Authorization for Sale** of Trucks, Equipment and Miscellaneous items on GovDeals (Board Action: MOTION)
Marinda Turner, Buyer for Daphne Utilities, advised that two additional trucks not on the submitted list needed to be included.

MOTION by Tim Patton to approve the Authorization for Sale of Trucks, Equipment and Miscellaneous items on GovDeals as presented with two additional trucks included as requested by Buyer, Marinda Turner; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton Vaughn NAY: ABSENT: LeJeune ABSTAIN: **MOTION CARRIED**

- B. **Recommendation for Bid Award** – for 2021-2022 Annual Gas Main Repairs to:
Equix Energy Services in the amount of \$224,125.00 (Board Action: MOTION)

Mr. Bobby Purvis clarified to the Board that this is the contractor that had been renewing our gas lines on a 3-year contract previously and had a successful completion; he also answered Board questions.

MOTION by Tim Patton to approve the Recommendation for Bid Award for the 2021-2022 Annual Gas Main Repairs to Equix Energy Services in the amount of \$224,125.00; Motion was Seconded by Billy Mayhand.

AYE: Coleman, Mayhand, Patton Vaughn NAY: ABSENT: LeJeune ABSTAIN: **MOTION CARRIED**

- C. **Recommendation for Bid Award** – (Volkert Project #408241) for Water Storage Improvements – Stanton Road Tank to:
Dixie Painting & Sandblasting, Inc. in the amount of \$453,247.00 (Board Action: MOTION)

Mrs. Melinda Immel with Volkert explained the details of this project and answered questions from Board members.

MOTION by Billy Mayhand to approve the Recommendation for Bid Award for Water Storage Improvements – Stanton Road Tank to Dixie Painting & Sandblasting, Inc. in the amount of \$453,247.00; Motion was Seconded by Tim Patton.

AYE: Coleman, Mayhand, Patton Vaughn NAY: ABSENT: LeJeune ABSTAIN: **MOTION CARRIED**

D. Recommendation for Bid Award – (Volkert Project #408247) for Emergency Work for Sewer Force Main I-10/US90 Area –

Mr. Bobby Purvis detailed the bid process for this emergency work, noting that two out of twelve contractors that were contacted submitted a bid for this project and that the low bid contractor preferred the option of routing the pipe along US90. Mr. Purvis explained the advantages of routing the line along US90.

MOTION by Billy Mayhand to approve the Recommendation for Bid Award for – Emergency Work for Sewer Force Main I-10/US90 Area, Schedule 1 to A-Long Boring, Inc. in the amount of \$913,500.00; Motion was Seconded by Tim Patton.

AYE: Coleman, Mayhand, Patton Vaughn

NAY:

ABSENT: LeJeune

ABSTAIN:

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had no new or remaining matters to report but offered to answer any questions the Board may have.

VIII. FINANCIAL REPORT

Finance Manager Teresa Logiotatos reviewed for the Board the financials for the first month of the new fiscal year 21/22, commenting on: the Financial Summary highlights, the Cash Flow Statement, the Check History Report, and discussed on various ideas for funding the [emergency sewer force main] project that was awarded earlier in this meeting.

Chairman Vaughn commented on earlier discussions that may have been postponed due to COVID regarding rates. Scott Polk advised that a preliminary evaluation was prepared and can be updated based on the current environment. Chairman Vaughn suggested to plan for work session discussions in January or February.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk reviewed and updated for the Board the Project Updates, Areas of Focus and Items of Note.

B. Operations Report

Mr. Purvis highlighted the importance of the recent tour of the Water Reclamation Facility by the Eastern Shore Chamber's Youth Leadership. He also spoke about the Utilities' employees and their importance and invited Mr. Martin Dale to introduce the two newest employees to the Water Distribution department – Mr. Daryl Morefield and Mr. Chris Cardona. Mr. Purvis emphasized the successful past year is due to our employees and their dedication to this Utility and the community and he stated how proud he is of all of our employees.

Mr. Scott Polk noted in Samantha Coppels' absence the upcoming participation in the Daphne Christmas Tree Lighting and Daphne Christmas Parade.

C. Engineering & Consulting Reports

Mrs. Melinda Immel with Volkert had nothing to add to the submitted report.

Mr. Robbie Strom with GMC had nothing further to add to the submitted report.

X. BOARD ACTION – Previously addressed.

XI. PUBLIC PARTICIPATION –

With no participants, Chairwoman Vaughn opened and closed Public Participation at 5:40pm.

XII. BOARD COMMENTS –

Mr. Tim Patton acknowledged Councilman Joel Coleman's assignment to the Board and welcomed him. He also commended the work put into the board book and shared his appreciation for Mr. Martin Dale's presence at the board meeting.

Councilman Joel Coleman was thankful for the welcome and expressed his eagerness in participating on the Board.

Mr. Billy Mayhand wished everyone a safe and happy holiday and looked forward to seeing everyone next year.

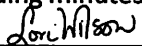
Lori Wilson reminded the attendees that the next board meeting will take place on January 26, 2022.

XIII. ADJOURNMENT

With no further discussions, the Chairwoman called for adjournment at 5:42pm.

The meeting adjourned at 5:42pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities