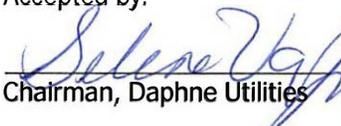


Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ October 27, 2021 ♦ 5:00 p.m.

### I. Call to Order

The regular October 2021 Board meeting for the Utilities Board of the City of Daphne was held on October 27, 2021, in the Council Chambers at Daphne City Hall and called to order at 5:04 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

*Members Present:* Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer

*Members Absent:* Mayor Robin LeJeune, Board Member  
Councilman Doug Goodlin, Board Member

*Others Present:* Jerry Speegle – Board Attorney  
Scott Polk – General Manager  
Bobby Purvis – Operations Manager  
Teresa Logiotatos – Finance Manager  
Lori Wilson – Executive Assistant  
Samantha Coppels – Communications Manager  
Rebecca Williamson – Accounting Assistant

*Others Absent:* Drew Klumpp – Administrative Services Manager

### III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Meeting Minutes September 29, 2021

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the September 29, 2021, Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted September 29<sup>th</sup> minutes would stand approved.

### V. OLD BUSINESS – No Old Business

## **VI. NEW BUSINESS –**

### **A. No New Business**

## **VII. BOARD ATTORNEY’S REPORT**

Mr. Speegle had no new or remaining matters to report but offered to answer any questions the Board may have, but he did share that he had been hearing reports from different sources that Mr. Robin LeJeune has been doing a great job as Mayor.

## **VIII. FINANCIAL REPORT**

Finance Manager Teresa Logiotatos reviewed for the Board the financials commenting on: the Total Net Income versus the Budgeted Year-End Income, the graphs – in particular the Water Revenue graph, the Cash Flow Statement, the grouped-categories on the Monthly Cash Payment report, and the plentiful refund checks on the Check History Report. She advised that her department is working on linking the budget into the Acumatica software for next year and preparing for the audit. She answered Board questions relating to the garbage fee credits effecting our billing.

## **IX. GENERAL MANAGER’S REPORT**

### **A. GM Report**

General Manager Scott Polk reviewed and updated for the Board the Project Updates, Areas of Focus and Items of Note: confirming the Douglas Road Water Tank expansion is complete and back in distribution even after minor issues were solved; emphasizing the labor concern associated with the well-drilling for the Diamante Well project; mentioning the progress with the Tertiary Filter project at the WRF as well as the Grit Removal System upgrade and the meeting to discuss the Rehab of Well #2 which will become Well #15. He advised that: we continue to be mindful of COVID but have only had one positive case in the last month; and that Olde Towne Daphne water quality complaint calls have dramatically dropped in the recent weeks. Mr. Polk informed the Board of a Montrose business owner requesting to be connected to our sewer system which may be handled in-house, and the recently awarded GOMESA grant to extend the Windscape sewer line. He reminded the Board of his recent email regarding the sewer line issue crossing I-10, discussed solutions and gave kudos to all those who have been helping solve this problem.

### **B. Operations Report**

Mr. Purvis complimented all our employees working the sewer line issue at I-10 as well as complimented the outstanding example shown on a recent, very large and complex water main break, by Mr. Martin Dale who not only gave verbal instruction, but he also rolled up his sleeves to jump in and demonstrate his numerous years and vast of knowledge of working in these situations. Needless to say, Mr. Purvis was certainly impressed and emphasized how valuable Mr. Dale is to Daphne Utilities. He advised the Board of upcoming excavation equipment training for some of our employees that will be taking place at our Central Services location. He also clarified board book pictures of the new natural gas pumping station and the mini-excavator and answered questions from the Board.

Samantha Coppels gave a review of and discussed with the Board the recent Grant Day that benefits our area schools.

### **C. Engineering & Consulting Reports**

Mr. Marcus Stacey with Volkert had nothing to add to the submitted report.

Mr. Ray Moore with GMC had nothing further to add to the submitted report but announced the ribbon cutting at the new inclusive playground park.

**X. BOARD ACTION** – Previously addressed.

### **XI. PUBLIC PARTICIPATION** –

With no participants, Chairwoman Vaughn opened and closed Public Participation at 5:33 pm.

Lori Wilson reminded the Board of the upcoming Board meeting dates for November 2021 and for the year 2022, as well as the 2022 holidays that Daphne Utilities observes.

### **XII. BOARD COMMENTS** –

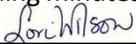
Mr. Billy Mayhand commented that everything is nice and a good start to the upcoming year. Mr. Tim Patton expressed his appreciation for the comments regarding Martin Dale and his efforts. Chairman Vaughn thanked everyone for all that they do.

### **XIII. ADJOURNMENT**

With no further discussions, the Chairwoman called for adjournment at 5:30pm.

The meeting adjourned at 5:30pm.

Preceding minutes submitted to the Daphne Utilities Board by:



\_\_\_\_\_  
Lori Wilson, Executive Assistant, Daphne Utilities