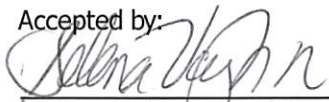


Accepted by:  
  
Chairman, Daphne Utilities



# **APPROVED MINUTES**

## **Utilities Board Meeting**

**Council Chambers, Daphne City Hall ♦ August 25, 2021 ♦ 5:00 p.m.**

### **I. Call to Order**

The regular August 2021 Board meeting for the Utilities Board of the City of Daphne was held on August 25, 2021, in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairwoman Selena Vaughn, followed by the Roll Call:

### **II. Roll Call**

**Members Present:** Selena Vaughn, Chairwoman  
Tim Patton, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Councilman Doug Goodlin, Board Member

**Members Absent:** Mayor Robin LeJeune, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Scott Polk – General Manager – via telephone  
Bobby Purvis – Operations Manager  
Rebecca Williamson – Accounting Assistant – via telephone  
Drew Klumpp – Administrative Services Manager  
Samantha Coppels – Communications Manager – via telephone  
Lori Wilson – Executive Assistant

**Others Absent:** Teresa Logiotatos – Finance Manager

### **III. Pledge of Allegiance**

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

### **IV. Approval of Minutes**

#### **A. Utilities Board Meeting Minutes July 28, 2021**

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the July 28, 2021 Daphne Utilities Board meeting.

With no additions, deletions, or corrections, the Chairwoman declared that the submitted July 28<sup>th</sup> minutes would stand approved.

### **V. OLD BUSINESS – None**

## VI. NEW BUSINESS –

### A. **Recognition - presentation** of award received from 2021 Alabama-Mississippi Water Joint Annual Conference

Mr. Bobby Purvis, Operations Manager, presented to Sharon Surra, Water Reclamation Facility Supervisor, awards from the Water Environment Federation – Excellence – Quarter Century Operator, Outstanding Performance and Professionalism in the Operation of a Wastewater Treatment Plant.

### B. **Recommendation for Bid Award** – RFB 21-10 - Asphalt Removal & Repaving of Pineview Circle Cul-de-sac, Daphne (**Board Action: MOTION**)

Mr. Bobby Purvis informed the Board of the bid process and outcome for this project.

*MOTION by Tim Patton to approve the submitted bid for RFB 21-10 – Asphalt Removal & Repaving of Pineview Circle Cul-de-sac to John G. Walton Construction in the amount of \$155,747.27; Motion was Seconded by Councilman Doug Goodlin.*

A contingency clause was then noted. Mr. Patton amended the Motion to include this contingency.

*AMENDED MOTION by Tim Patton to approve the submitted bid for RFB 21-10 – Asphalt Removal & Repaving of Pineview Circle Cul-de-sac to John G. Walton Construction in the amount of \$155,747.27 Contingent Upon Satisfactory Review of Their Performance Bond by our Legal Counsel; the Amended Motion was Seconded by Councilman Doug Goodlin.*

**AYE:** Goodlin, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

### C. **Recommendation for Bid Award** – (Volkert Project #408220 Phase B) for Construction of Diamante Well to: Griner Drilling Service Inc. in the amount of \$1,064,000.00

Melinda Immel with Volkert apprised the Board of the bidding procedure, advising that only one bidder submitted for this project and that this familiar contractor has drilled many wells for Daphne Utilities. She advised that the contractor included a letter informing that they will not be able to begin until after the new year. Mrs. Immel stated that the submitted price is high but she is negotiating with him.

Mr. Patton requested to award with the basis the intent to negotiate some lower prices.

*MOTION by Tim Patton to approve Volkert Project #408220 Phase B for Construction of Diamante Well to Griner Drilling Service Inc. in the amount of \$1,064,000.00 with the intent to negotiate lower prices; Motion was Seconded by Councilman Doug Goodlin*

Mr. Billy Mayhand had additional questions comparing the bid price to previous projects; Mrs. Immel answered that they were expecting the costs to be slightly less than what submitted.



*MOTION by Tim Patton to approve the Volkert Project #408220 Phase B for Construction of Diamante Well to Griner Drilling Service Inc. in the amount of \$1,064,000.00 with the intent to negotiate lower prices; Motion was Seconded by Councilman Doug Goodlin*

**AYE:** Goodlin, Mayhand, Patton, Vaughn **NAY:** **ABSENT:** LeJeune **ABSTAIN:** **MOTION CARRIED**

## **VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had no new or remaining matters to report nor any good attorney jokes as suggested.

## **VIII. FINANCIAL REPORT**

Filling in for Finance Manager Teresa Logiotatos, Rebecca Williamson, Accounting Technician, called in offering to answer any questions the Board members may have, for which they had none.

## **IX. GENERAL MANAGER'S REPORT**

### **A. GM Report**

General Manager Scott Polk, via telephone, thanked everyone for their flexibility in accepting his call-in participation. He gave status reports on the listed Project Updates - COVID impacts within Daphne Utilities, Olde Towne water quality, and a lightning incident that impacted the water lines in a localized area which Mr. Bobby Purvis briefed the Board; Mr. Purvis also answered questions from the Board regarding an unauthorized use of our fire hydrant.

### **B. Operations Report**

Mr. Purvis detailed the value from the Duke's study that aided us in locating cracks in our sewer lines whereby our contractor then lined which in turn reduced high levels at the Water Reclamation Facility during a storm the following day.

### **C. Engineering & Consulting Reports**

Mr. Robbie Strom with GMC reported that they have met with staff to review the headwords project, discuss the Grit Study results and the different technologies and equipment that would be preferable, and analyzing preliminary estimates to move forward.

Mrs. Melinda Immel with Volkert described the status on the Douglas Road Tank Expansion regarding material delays.

## **X. PUBLIC PARTICIPATION –**

With no participants, Chairwoman Vaughn opened and closed Public Participation at 5:32 pm.

## **XI. BOARD ACTION – Previously addressed.**

## **XII. , BOARD COMMENTS –**

Mr. Tim Patton commented how helpful the pictures in the board book are, thanked Sharon Surra for all the work she has put in at the Water Reclamation Facility, and asked to convey his thanks to the workers working to keep the lines operating in inclement weather.

Mr. Billy Mayhand also expressed his appreciation for the visual aid the pictures present in the board book.

Councilman Goodlin inquired about the possibility of taking an agriculture class from Daphne High School to observe the work being performed at the Douglas Road Tank.

Chairman Vaughn thanked everyone for being able to participate in the meeting in all modes of communication. She also reminded the Board members of Board officer elections at next month's meeting.

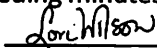
Mr. Tim Patton asked about a work session budget.

## **XIII. ADJOURNMENT**

With no further discussions, the Chairwoman called for adjournment at 5:33pm.

The meeting adjourned at 5:33pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities