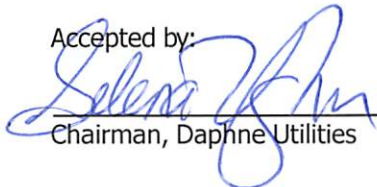


Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ June 24, 2020 ♦ 5:00 p.m.

I. Call to Order

The regular June 2020 Board meeting for the Utilities Board of the City of Daphne was held on June 24, 2020, in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairman
Billy Mayhand, Vice Chairman
Tim Patton, Secretary/Treasurer
Robin LeJeune, Board Member
Mayor Dane Haygood, Board Member

Members Absent:

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Samantha Coppels – Communications Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – GMC

Others Absent: Joe Asarisi – Asarisi & Associates

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes May 27, 2020

The Chairman requested any additions, corrections, or deletions for the submitted minutes for the May 27, 2020 Utilities Board meeting.

With no additions, deletions, or corrections, the Chairman declared that the submitted May 27th minutes would stand approved.

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. RESOLUTION to Provide Tier I ERS Benefits to Tier II ERS Plan Members (Board Action: RESOLUTION 2020-06)

Mr. Scott Polk announced to the Board that the financial impact to Daphne Utilities would be between \$10,000 and \$15,000 (per year) and viewing it as a retention and recruitment tool. He answered questions from the Board advising that employees were made aware last year during an RSA presentation that there would be no impact to Tier I employees and with a slightly increased contribution rate for Tier II employees that would include increased benefits upon their retirement. Mr. Polk also mentioned that this would lower Tier II employees pre-tax income and that a cost of living increase would cover any contribution increase.

A MOTION by Mayor Dane Haygood was made to adopt Resolution 2020-06 – To Provide Tier I ERS Benefits for Tier II Plan Members at Daphne Utilities; the Motion was Seconded by Robin LeJeune

AYE: Haygood, LeJeune, Mayhand, Patton, Vaughn NAY: ABSENT: ABSTAIN: **MOTION CARRIED**

B. Assistance to City of Daphne Environmental Programs Department for Montclair Loop Manhole Art Project (Tiawasee Creek Stream Restoration)

Mr. Bobby Purvis addressed the Board regarding this project collaborating with Ashley Campbell, City of Daphne's Environmental Programs Manager, whereby the area manholes would be part of an art project for local school(s) or a local artist to be painted for aesthetic purposes. He offered the questions Ms. Campbell had regarding this project to which he referred to the Board for consideration. Board Secretary/Treasurer, Tim Patton advised to be considerate of any adjacent property owners who will be faced with the project every day. Mr. Purvis stated that Ms. Campbell had spoken with the affected neighbors about the proposal. Mayor Haygood remarked positively about the idea and encouraged a policy or procedure to permit the activity and regulate criteria.

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle reported no change with regard to the ADEM situation. He stated that he understood the City Council or Mayor may have made a couple of changes on the exchange agreement regarding the capacity fees and he had not seen those changes. He noted the Board approved the version submitted previously which presented two options: 1) if the changes the City has made are not significant, the Board approval would be fine; or 2) if the changes are significant, out of an abundance of caution, the Board might want to pass another resolution authorizing the general manager and Mr. Speegle to review and accept any changes. Mayor Haygood as well as Mr. Lejeune stated they have made no changes. Mr. Polk announced that he was notified by Daphne Public Works regarding a credit for permits for Daphne Utilities and suggested the finance departments of each party to work with each other on this. Mayor Haygood offered to prepare a letter for Daphne Utilities to provide surety that credit would be established and a memo to his staff instructing to track the costs and possibly including an end date. Mr. Speegle restated that if there were no significant changes, Mr. Polk or the Chairman could sign the agreement.

VIII. FINANCIAL REPORT

Teresa Logiotatos began her review of the financials for May 2020 for the Board but first introduced Marinda Turner as the replacement buyer for Earl Bolden who will retire at the end of July. She thanked the Board for passing the retirement resolution and announced the preparation of the budget for presentation to the Board in September. She then reviewed the net income relative to the budget and a few of the checks in the Check History Report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board on several topics: the State Revolving Fund loan, the Diamante test well, the tertiary filter project, work on Thompson Lane, safety issues regarding working in the heat, departmental budget preparations, no Daphne Utilities sewage spills relative to tropical storm, upcoming service awards, ADEM consent order, and lastly refraining from disconnecting services.

B. Operations Report

Mr. Bobby Purvis commended the employees in dealing with all the irregularities that develop in operations. He also gave kudos to Eric Butler with the City of Daphne who helped a great deal with a situation caused by a contractor.

C. Engineering & Consulting Reports

Mrs. Melinda Immel from Volkert and Mr. Ray Moore from GMC had nothing additional for their reports.

Mrs. Samantha Coppels notified the Board of the results received from the distributed survey. She also updated the Board on the D'Olive Creek "litter gitter" and a July 14th D'Olive Watershed Management Plan Community meeting.

X. BOARD ACTION – Previously addressed.

XI. PUBLIC PARTICIPATION – the Chairman invited participants to address the Board at 5:30 pm; with no participants, the Chairman closed Public Participation at 5:30.

XII. BOARD COMMENTS – Mayor Haygood commended the Utilities for getting through the tropical storm as well as the communication and consistent messaging that's come out during the COVID-19 and expressed appreciation, in particular to Drew Klumpp, for cooperation in implementing the discounts offered to the Daphne citizens; Mr. Tim Patton complimented Percy Gulley for his help in locating a meter and Samantha Coppels for the seminar in which she was a speaker. Mr. Robin Lejeune congratulated the Utilities for their work during the tropical storm.

XIII. ADJOURNMENT

The Chairman called for adjournment at 5:33 pm.

The meeting adjourned at 5:33 pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities