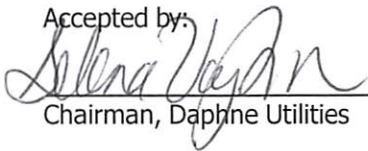


Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ February 29, 2020 ♦ 5:00 p.m.

I. Call to Order

The regular February 2020 Board meeting for the Utilities Board of the City of Daphne was held on February 26, 2020, in the Council Chambers at Daphne City Hall and called to order at 5:02 p.m. by Chairman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairman
Tim Patton, Secretary/Treasurer
Robin LeJeune, Board Member

Members Absent: Billy Mayhand, Vice Chairman
Mayor Dane Haygood, Board Member

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – GMC
Joe Asarisi – Asarisi & Associates

Others Absent: Samantha Coppels – Communications Manager

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes January 29, 2020

The Chairman requested any additions, corrections, or deletions for the submitted minutes for the January 29, 2020 Utilities Board meeting.

With no additions, deletions, or corrections, the Chairman declared that the submitted January 29th minutes would stand approved.

V. OLD BUSINESS –

A. Capacity Fees for Daphne Sports Complex

Chairman Vaughn advised there was no new updates and proceeded to New Business.

VI. NEW BUSINESS –

A. Authorization for Sale of Trucks and Equipment on GovDeals (Board Action: MOTION)

Staff answered questions from the Board regarding selling old equipment on GovDeals.

A MOTION by Tim Patton was made to approve the authorization for the sale of Trucks and Equipment on GovDeals; the Motion was Seconded by Robin LeJeune.

AYE: LeJeune, Patton, Vaughn NAY: ABSENT: Haygood, Mayhand ABSTAIN: **MOTION CARRIED**

B. Revision to GM Contract to Include Vehicle Allowance (Board Action: RESOLUTION)

The Chairman requested any discussion; Mr. Speegle confirmed his submission of the revision.

A MOTION by Tim Patton was made to approve the submitted revision to the GM contract to include vehicle allowance; the Motion was Seconded by Robin LeJeune.

AYE: LeJeune, Patton, Vaughn NAY: ABSENT: Haygood, Mayhand ABSTAIN: **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had nothing additional to include in his report but welcomed questions. He advised that he has forwarded letter of opinion from Tim Davis with Sirote as discussed. He stated that ADEM requested separate laboratory audit to which GMC promptly responded and noted that ADEM is choosing to communicate directly with our engineers.

VIII. FINANCIAL REPORT

Teresa Logiotatos reviewed the financials for January 2020 pointing out the natural gas revenue and discussing the year to date comparison and salary expenses, reviewing the irrigation revenue, expenses on the Income Statement Combined report, and check history report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board on several topics: the Austin Road gas relocation, new production water wells, the natural gas steel pipeline replacement, and the tertiary filter project at the Water Reclamation Facility. He continued and apprised the Board of; the development of a "Daphne Utilities Symposium", an alert system for employees and customers, the construction pace at Jubilee Farms and the issues it has caused, the in-house Crisis Communication seminar held at Central Services, a significant rain event that took place at the beginning of February and how our system managed, submission of grants through GOMESA for capital improvement projects, and lastly an easement issue at Thompson Lane. He announced the certification of Grade III Operator Bryan Adams in the Water Quality department and praising those that help train our employees resulting in several more certified employees than other utilities.

Mr. Polk spoke about the Communications and Outreach, specifically requesting input for the development of the Daphne Utilities Workshop/Symposium, and noted the finalizing of the Daphne Utilities school grants with the winners announced at the next board meeting.

B. Operations Report

Mr. Bobby Purvis pointed out that ADEM increased the number of bacterial testing sites for Water Quality from 33 to 40 due to population increase, recognized Martin Dale and his crew for assisting in the testing at the new sites as well as a last-minute valve repair. Mr. Purvis announced his Leadership Academy is concluding and participants will be presented at the next board meeting.

Chairman Vaughn questioned the exclusion of the Utilities in discussions in large projects, such as the Austin Road, since a department representative from the City of Daphne was presently in attendance. Mr. Purvis gave an explanation on the history of the discussions of the project.

C. Engineering & Consulting Reports

Mr. Ray Miller from Volkert, Mr. Robbie Strom from GMC, and Mr. Joe Asarisi from Asarisi & Associates had nothing additional for their reports.

X. BOARD ACTION – Previously addressed.

XI. PUBLIC PARTICIPATION – the Chairman invited participants to address the Board at 5:46 pm; Mrs. Logiotatos requested to clarify an earlier discussion regarding the salary variances on the Income Statement – Combined report; with no additional comments, the Chairman closed Public Participation at 5:48 pm.

XII. BOARD COMMENTS – Robin LeJeune expressed congratulations in handling all the hard work; Tim Patton commended the work at the Jubilee Farm project and recommended patience with all the commotion taking place there. He also noted looking forward to the symposium in the future.

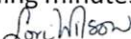
XIII. ADJOURNMENT

The Chairman called for adjournment at 5:50 pm.

A MOTION by Robin LeJeune to adjourn the meeting

The meeting adjourned at 5:50 pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities