

Accepted by:

Chairman, Daphne Utilities



# Corrected **APPROVED** **MINUTES**

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ September 26, 2018 ♦ 5:00 p.m.

### I. Call to Order

The regular September 2018 Board meeting for the Utilities Board of the City of Daphne was held on September 26, 2018 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Randy Fry, Chairman  
Billy Mayhand, Vice Chairman  
Robin LeJeune, Board Member

**Members Absent:** Selena Vaughn, Secretary/Treasurer  
Mayor Dane Haygood, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall – General Manager  
Bobby Purvis – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Samantha Coppels – Communications Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Miller – Volkert & Associates  
Ray Moore – HMR  
Joe Asarisi – Asarisi & Associates

**Others Absent:**

Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### III. Approval of Minutes

#### A. Utilities Board Meeting Minutes August 29, 2018

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the August 29, 2018 Utilities Board Meeting.

With no additions deletions or corrections, the Chairman declared that the submitted Minutes would stand approved.

#### IV. OLD BUSINESS –

##### A. Property Expansion at WRF

General Manager Danny Lyndall advised there was nothing new to report and although he had been in contact via email with the property owner, no further progress toward purchase had been made. Mr. Speegle interjected that he had spoken to the property owner regarding property appraisal from Alabama Forever Wild. Mr. Lyndall also stated he had requested Mr. Moore to investigate the property's potential.

##### B. Independent Water Quality Testing

Ashley Campbell, City of Daphne's Environmental Programs Manager, updated the Board after partnering with Daphne Utilities for coastal testing with ADEM. She advised that at a recent ADEM meeting, ADEM was receptive to do the sampling however not add it to the existing beach program but include it to their sampling program and follow their policies and procedures so that it compliments to what they already practice, noting that three additional sites could be added to their one May Day site. Ms. Campbell informed the Board that ADEM is expected to respond within one week to ten days if they will accept the request and move forward with a contract. She noted that: ADEM samples once a week during the summer months at May Day Park, once a month during the winter months and their data is reputable.

Mr. Lyndall added that in parallel to this, we are researching an education and outreach component as previously discussed. Ms. Campbell mentioned signage for this program, specifically since it is not beach program that signage is not required.

A discussion developed regarding signage, collection and dissemination of results, information and cost. At the conclusion of the discussion, Chairman Fry announced that Daphne Utilities staff will continue to work through issues to move forward with this program.

#### V. NEW BUSINESS –

##### A. Bid Tabulation & Recommendation of Award: 2018/2019 Annual Contract for Point Repairs (Board Action: MOTION)

Volkert's Melinda Immel advised the Board of this annual contract that had been reintroduced for renewal with receiving only 2 bids, with W.R. Mitchell submitting the low bid price of \$352,212.00

*MOTION by Robin LeJeune to accept the low bid from W.R. Mitchell [for the 2018/2019 Annual Contract for Point Repairs] for \$352,212.00; Seconded by Billy Mayhand.*

AYE: Fry, LeJeune Mayhand,

NAY:

ABSENT: Haygood, Vaughn

ABSTAIN:

**MOTION CARRIED**

##### B. Election of Board Officers (Board Action: MOTION)

Chairman Fry recommended to hold the election of the Board officers at the October 2018 meeting when a full board would be present.

*MOTION by Billy Mayhand to hold Board officers election until the following month when a full board would be present; Seconded by Robin LeJeune.*

AYE: Fry, LeJeune, Mayhand

NAY:

ABSENT: Haygood, Vaughn

ABSTAIN:

**MOTION CARRIED**

## VI. BOARD ATTORNEY'S REPORT

Mr. Speegle had nothing to add to his report but offered to answer any questions.

## VII. FINANCIAL REPORT

Teresa Logiotatos highlighted for the Board the total revenue and expenses for the year, the Statement of Cash Flows report, and the Check History report. She pointed out a reimbursement of capacity fees from an old agreement with Lake Forest when certain lots are developed. Mr. Lyndall added that this is a limited renegotiated agreement in a limited area of a few lots in Lake Forest. Mr. Lyndall answered questions relative to the Lake Forest lots.

Mrs. Logiotatos detailed refund checks within the check history report.

Mr. Lyndall reminded the board of an email he sent requesting a consensus of the board's availability for October 17<sup>th</sup> for a budget review work session and rescheduling the board meeting to Tuesday, October 30<sup>th</sup>. Mr. Mayhand stated he was not available on Tuesdays and Thursdays but suggested holding the meetings as scheduled without him on those days.

*MOTION by Robin LeJeune to hold the budget review work session at 4:00pm on Wednesday, October 17<sup>th</sup> at Central Services Facility on Well Road and hold the Daphne Utilities October Board meeting on Tuesday, October 30<sup>th</sup> in the Daphne City Hall Council Chambers at 5:00 pm; Seconded by Billy Mayhand.*

**AYE:** Fry, LeJeune, Mayhand

**NAY:**

**ABSENT:** Haygood, Vaughn

**ABSTAIN:**

**MOTION CARRIED**

## VIII. GENERAL MANAGER'S REPORT

### A. GM Report

Danny Lyndall revealed fascinating new statistics, prepared by Daphne Utilities' GIS Specialist Alex Godfrey, to the Board concerning the age of Daphne Utilities' collection system. He further commented that the young age of the collection system is directly connected to the amount of I&I impacting the collection system and the lower I&I reduces the likelihood of sewer spills relative to other regional older systems. He also commented on new pipe repair technologies in the industry.

### B. Operations Report

Bobby Purvis pointed out a project completed with in-house staff that ended with a "sod-laying party" including the General Manager. He answered Mr. Mayhand's question regarding the Spanish Fort line, noting the lift station parts have been ordered and work is underway. In answering Chairman Fry's inquiry on the metal pipes at the 6<sup>th</sup> Street Well 13, Mr. Purvis noted that the water is clear with the extra flushing taking place, noting it should be online soon.

### C. Engineering & Consulting Reports

Melinda Immel with Volkert had nothing further to add to her report.

Ray Moore with HMR updated the Board on the CDBG Grant project noting it is complete with 35 new customers. Mr. Lyndall explained that this is the final area in the Daphne city limits to have access to sewer hook-up and expressed concern by the number of septic tank systems still in the Daphne area.


Joe Asarisi with Asarisi & Associates gave an update on the various pump station rehabilitation projects and answered Board questions.

- IX. **BOARD ACTION** – Previously addressed under New Business
- X. **PUBLIC PARTICIPATION** – the Chairman opened Public Participation at 5:40 pm. With no participation, Public Participation was closed.
- XI. **BOARD COMMENTS** – Mr. LeJeune was disappointed by Mr. Fine’s early departure and commented his approval of having a state agency perform our testing on the sampling project. He also commended Christopher McConico as a representative of Daphne Utilities to area businesses. Mr. Mayhand expressed his appreciation for Daphne Utilities’ participation in the community activities.
- XII. **ADJOURNMENT**

*MOTION by Billy Mayhand to adjourn; Seconded by Robin LeJeune.*

The meeting adjourned at 5:44pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
Lori Wilson, Executive Assistant, Daphne Utilities