

Accepted by:

Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ June 27, 2018 ♦ 5:00 p.m.

### I. Call to Order

The regular June 2018 Board meeting for the Utilities Board of the City of Daphne was held on June 27, 2018 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Randy Fry, Chairman  
Billy Mayhand, Vice Chairman  
Selena Vaughn, Secretary/Treasurer  
Mayor Dane Haygood, Board Member – arrived at 5:04pm  
Robin LeJeune, Board Member

**Members Absent:**

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall – General Manager  
Bobby Purvis – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Samantha Coppels – Communications Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Miller – Volkert & Associates  
Ray Moore – HMR  
Joe Asarisi – Asarisi & Associates

**Others Absent:**

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

A. Utilities Board Meeting Minutes May 30, 2018

***MOTION by Selena Vaughn to accept the submitted May 30, 2018, Daphne Utility Board meeting minutes; Seconded by Billy Mayhand.***

**AYE:** Fry, Mayhand, Vaughn, LeJeune

**NAY:**

**ABSENT:** Haygood

**ABSTAIN:**

**MOTION CARRIED**

## **V. OLD BUSINESS –**

### **A. Spanish Fort Storm Water Repairs –**

Danny Lyndall informed the Board on this critical situation advising that he and Melinda Immel met and updated the City of Spanish Fort on this project. He noted that they also talked to the property owner about obtaining an easement and his concerns of a lift station near his residence. Mr. Lyndall stated that Daphne Utilities' staff is confident this lift station can be constructed and at a lower cost than expected within a few weeks time. He confirmed that he advised the City of Spanish Fort that there was no need to further working with them on any mitigation for storm water repairs at this site but that there were other areas of concern that were again brought to their attention.

Councilman LeJeune asked if the property owner had addressed his storm water erosion problem with the City of Spanish Fort should it become an issue for our lift station later after been installed. Mr. Lyndall advised that our infrastructure will be far enough out of harm's way and that he understood that the property owner had been in contact with the City of Spanish Fort regarding the erosion but he was not aware of what had been determined. Mr. Lyndall responded to Mr. LeJeune's question regarding other locations of erosion explaining that the locations are not close enough to impact each other because they are two difference drainage basins. Mr. Lyndall reiterated that Daphne Utilities' will reroute our own line at our own expense.

Mayor Haygood arrived at 5:04 pm.

Mr. Lyndall also detailed erosion concerns at another location near Bugle Retreat and General Canby, noting there have been two major repairs in the last twelve years and that he is addressing this location's issues with the City of Spanish Fort for their corrective action. Melinda Immel advised that recent repairs have stablized the most critical areas but described the area behind Bugle Retreat as steep embankments that are unpredictable. Mr. Lyndall echoed Mrs. Immel's assertion regarding stabiliztion of these areas in the most danger of damage with the repairs that had been made but the erosion in this particular section persists and discussions with the City of Spanish Fort to repair this erosion problem continue. He noted that Daphne Utilities' crews consistently monitor this area after major rain events. Mr. Lyndall stated the two repairs to correct this area is for the City of Spanish Fort to fix the storm water erosion or Daphne Utilities to remove the line which would entail the costly installation of a low-pressure system and grinder pumps. Mr. Lyndall addressed Councilman LeJeune's concerns regarding budgeting for this particular issue and reviewing for modifications to the CIP, as well as an emergency repair plan that is in place.

## **VI. NEW BUSINESS –**

### **A. None**

## **VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing to add to his report, offered to answer any questions, and noted the finalization of the Agreement with the City of Fairhope regarding the shared gas lines.

Mr. Speegle answered Mayor Haygood's question that the Fairhope City Council did approve the settlement.

## VIII. FINANCIAL REPORT

Teresa Logiotatos highlighted for the Board the net income, the cash flow report, the check history report and answered questions from Board members.

## IX. GENERAL MANAGER'S REPORT

### A. GM Report

Danny Lyndall pointed out the new CCR that will be mailed to all Daphne Utilities' customers. He also commented as a follow-up to the Board's previous work session that a capital improvement plan will be presented to the Board along with the budget in September or October and will include engineering reports, as a result of the consent order, that will have recommendations for O&M and potentially capital upgrades for which will be used in the CIP.

### B. Operations Report

Bobby Purvis offered to answer questions about his report from the Board. He emphasize the cost-savings strategy for upcoming work in water, waste water and natural gas developed and planned by in-house staff. He updated Chairman Fry on his inquiry of the 6<sup>th</sup> Street Well location and advised that it is expected to be back on line soon.

Mayor Haygood commented on the City's project taking place on Well Road involving Daphne Utilities' water line and asked for the Utilities' to give an opinion.

### C. Engineering & Consulting Reports

Melinda Immel with Volkert had nothing further to add to her report but updated the Board on the Monroe Street Lift Station. Mr. Purvis and Mr. Lyndall answered questions stemming from the work session regarding the head works filters screen.

Ray Moore with HMR gave an update on the Whispering Pines sewer connections.

Joe Asarisi with Asarisi & Associates had nothing further to add to his report and offered to answer any questions.

## X. BOARD ACTION – None

## XI. PUBLIC PARTICIPATION – the Chairman opened Public Participation at 5:28pm; with no participation the Chairman closed Public Participation at 5:29pm.

## XII. BOARD COMMENTS –

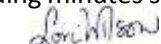
Selena Vaughn complimented the CCR report and expressed appreciation for the work put into the work session from the previous week; Mayor Haygood echoed Mrs. Vaughn's points, expressing his appreciation for the very informative and well done work session and the CCR report; Chairman Fry confirmed the positive opinions.

## XIII. ADJOURNMENT

*MOTION by Robin LeJeune to adjourn; Seconded by Billy Mayhand.*

The meeting adjourned at 5:31pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities