



Board of Directors

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Notice of Requirement For Lawn Maintenance Services RFP #: 2016-02

Date: May 26, 2016

Daphne Utilities is accepting sealed bids for Lawn Maintenance Services. The period for the acceptance of bids will be from 2 p.m., May 26, 2016, thru 2 p.m., June 9, 2016.

Sealed bids should be sent to:

Daphne Utilities
Central Services Building
8301 Well Road
Daphne, AL 36526
(251) 338-7514

Attn: Earl D. Bolden, Buyer

Bid responses have to be properly labeled on the envelope or package with RFP #2016-02. Bids will be recorded by time and date upon receipt. Daphne Utilities is not responsible for late bid responses that may occur due to courier services or the United States Postal Service. Bids arriving after the aforementioned acceptance period will not be accepted. Due to the sealed bid process, an electronic or fax copy will not be accepted at any time.

A pre-bid conference will be held at 9:00 a.m., Thursday, June 2, 2016, at our Central Services Building Conference Room (Same address as shown above). Immediately thereafter, there will be a site visit of the four facilities included in the service requirement to allow perspective bidders to familiarize themselves with the scope of work required by the RFP.

Bids will be opened publicly at 2 p.m. on June 9, 2016; the bid award will be at 2 p.m. on June 10, 2016. Both, the opening and award will be at the same location as noted above.

Contacts for this project are as follows:

Earl D. Bolden, Buyer, (251) 210-1655, for questions regarding the sealed bid process.

J. Buford King, Facilities Support Manager, (251) 583-5645, for technical questions.