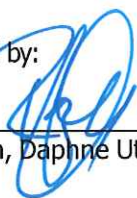


Accepted by:



Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ September 28, 2016 ♦ 5:00 p.m.

### I. Call to Order

The regular September 2016 Board meeting for the Utilities Board of the City of Daphne was held on September 28, 2016 at 5:04 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Robert Segalla, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Robert Segalla, Chairman  
Randy Fry, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Selena Vaughn, Board Member  
Mayor Dane Haygood, Board Member

**Members Absent:**

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall – General Manager  
Van Baggett – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore – HMR

**Others Absent:**

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Special Utilities Board Minutes from August 29, 2016:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the August 29, 2016 Special Utilities Board Meeting.

**MOTION by Billy Mayhand to approve the submitted Minutes for the August 29, 2016 Special Utilities Board meeting; SECONDED by Mayor Dane Haygood.**

**AYE:** Fry, Haygood, Mayhand, Segalla, Vaughn

**NAY:**

**ABSENT:**

**ABSTAIN:**

**MOTION CARRIED**

**B. Utilities Board Minutes from August 31, 2016:**

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the August 31, 2016 Utilities Board Meeting.

***MOTION by Billy Mayhand to approve the submitted Minutes for the August 31, 2016 Utilities Board meeting; SECONDED by Selena Vaughn.***

**AYE: Fry, Mayhand, Segalla, Vaughn      NAY:      ABSENT:      ABSTAIN : Haygood      MOTION CARRIED**

**V. OLD BUSINESS**

**A. UPDATE - Easement Request across Central Services Property on Well Road – Starke Irvine, Irvine Company Inc. Real Estate**

Mr. Lyndall advised that the easement had been worked out, has also been approved by the Daphne City Council and is moving forward with the execution of the easement upon the property closing. He offered Mr. Starke Irvine and opportunity to speak on behalf of the seller about the property sale and easement. Mr. Irvine addressed the Board to thank them.

**VI. NEW BUSINESS –**

**A. Election of Board Officers (BOARD ACTION: Motion)**

1. Chairman
2. Vice Chairman
3. Secretary/Treasurer

Chairman Segalla called for nominations for Board Office position of Chairman.

***MOTION BY Selena Vaughn to nominate Randy Fry as Chairman.***

**AYE: Haygood, Mayhand, Segalla, Vaughn      NAY:      ABSENT:      ABSTAIN: Fry      MOTION CARRIED**

Chairman Segalla called for nominations for Board Office position of Vice Chairman.

***MOTION BY Randy Fry to nominate Billy Mayhand as Vice Chairman.***

**AYE: Fry, Haygood, , Segalla, Vaughn      NAY:      ABSENT:      ABSTAIN: Mayhand      MOTION CARRIED**

Chairman Segalla called for nominations for Board Office position of Secretary/Treasurer.

***MOTION BY Billy Mayhand to nominate Selena Vaughn as Secretary/Treasurer.***

**AYE: Fry, Haygood, Mayhand, Segalla,      NAY:      ABSENT:      ABSTAIN: Vaughn      MOTION CARRIED**

## **VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing further to add to his report and had no questions from the Board.

## **VIII. FINANCIAL REPORT**

Teresa Logiotatos reviewed financial highlights for the month of August pointing out the assets increase due to particular projects, explaining the increase in inventory due to the AMR project, clarifying that the numeric vendors in the Check History Report indicate refunds for deposits or credit refunds and reviewing several check entries. She then answered questions from the Board.

Mr. Lyndall requested a preliminary budget review for the week of October 17<sup>th</sup> to be held at the Daphne Utilities Central Services Facility. It was agreed to hold this meeting on the 19<sup>th</sup> at 5:00 pm.

## **IX. GENERAL MANAGER'S REPORT**

### **A. GM Report**

Danny Lyndall announced the departure of Jim Caudle from the Water Reclamation Facility after ten years at Daphne Utilities and thanked him for his service. Chairman Segalla echoed the appreciation. Mr. Lyndall pointed out to the Board of the new award Daphne Utilities had received during the WEFTEC conference that took place in New Orleans. He then explained the hands-on water distribution display that our employees constructed to use at the Worlds of Opportunity event whereby 8<sup>th</sup>-grade students from 8 counties explore a variety of careers. Chairman Segalla remarked on the Home for a Hero event in which Daphne Utilities participated. Mr. Lyndall also briefed the Board on the building fire at the Jordan Road wastewater treatment plant.

### **B. Operations Report**

Van Baggett had nothing to add to his report but gave a brief update on the Sixth Street Water Treatment Plant.

### **C. Engineering & Consulting Reports**

Melinda Immel from Volkert advised the Board that the US90 project has been completed and under the bid amount and discussed equipment and feasibility at the treatment plant.

Ray Moore from HMR updated the Board on the Olde Towne/6<sup>th</sup> Street Water Treatment "house", and the sewerage on Whispering Pines Road.

Chairman Segalla varied the agenda to address Public Participation, Board Comments and Adjournment before Executive Session to accommodate attendees.

## **X. BOARD ACTION – Previously addressed under new business.**

### **A. Election of Board Officers (BOARD ACTION: Motion)**

1. Chairman
2. Vice Chairman
3. Secretary/Treasurer

## **XI. PUBLIC PARTICIPATION**

Mr. Starke Irvine expressed his appreciation for the diligent work displayed by Jerry Speegle and Danny Lyndall in helping with the land-locked situation with the property. Chairman Segalla commented Mr. Mayhand's suggestion of installing a "For Official Use Only" sign on the road for the property. Mr. Irvine stated he would relay that suggestion .

## **XII. BOARD COMMENTS**

Chairman Segalla expressed his appreciation to Jim Caudle for his attentive work at the treatment plant.

XIII. EXECUTIVE SESSION – Mr. Speegle verified the purpose of Executive Session for discussing potential threatened litigation for a duration of approximately 30 minutes.

**MOTION BY BILLY MAYHAND TO ADJOURN INTO EXECUTIVE SESSION; SECONDED by Mayor Dane Haygood.**

Adjourned to Executive Session at 5:28 pm.

XIV. ADJOURNMENT –

**MOTION BY Randy Fry to adjourn.**

**AYE:** Fry, Haygood, Mayhand, Segalla, Vaughn

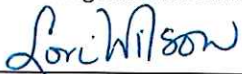
**NAY:**

**ABSENT: ABSTAIN:**

**MOTION CARRIED**

The meeting adjourned at 6:34pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities