



# Daphne Utilities

## **APPROVED MINUTES**

### **Utilities Board Meeting**

**City of Daphne Council Chambers ♦ July 25, 2012 ♦ 5:00 p.m.**

#### **I. Call to Order**

The regular July 2012, Board meeting for the Utilities Board of the City of Daphne was held on July 25, 2012 and called to order by Chairman Robert Segalla, at 5:02 p.m.

#### **II. Roll Call**

**Members Present:** Robert Segalla, Chairman  
Lon Johnston  
Ron Scott  
Bailey Yelding, Mayor

**Others Absent:** Fenton E. Jenkins, Vice Chairman

**Others Present:** Tony Hoffman– Board Attorney  
Rob McElroy – General Manager  
Danny Lyndall – Operations Manager  
Rebecca Williamson – Finance Assistant  
Drew Klumpp – Administrative Services Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore - HMR

**Others Absent:** Teresa Logiotatos- Finance Manager  
Jerry Speegle, Board Attorney

#### **III. Pledge of Allegiance**

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

#### **IV. Approval of Minutes**

##### **A. Utilities Board Minutes from June 27, 2012:**

The Chairman inquired if there were any corrections noted for the submitted Minutes from the June 27, 2012, Utilities Board meeting. No corrections were made. Mayor Yelding questioned the June 27<sup>th</sup> minutes noting him as absent, Lori May-Wilson explained it was due to his brief absence from the chambers during adjournment.

***MOTION BY Robert Segalla to approve the Minutes for June 27, 2012; Seconded by Mayor Yelding.***

**AYE: JOHNSTON, SCOTT, SEGALLA, YELDING**

**ABSENT: JENKINS**

**ABSTAIN:**

**MOTION CARRIED**

**V. Old Business**

No old business to note.

**VI. New Business**

**A. Presentation of Bids- Melinda Immel:**

Melinda Immel presented three bids to the board. The first two were for equipment bids for improvements to the Water Treatment Facility. The first bid was for a high service pump which was awarded to the low bidder- Jim House and Associates. The second bid was for another aerator and was awarded to the Ishelmen Company as the low bidder. Mrs. Immel recommended both companies and noted that they were both companies Daphne Utilities has used in the past. The third bid was for the renovation to the Bayview Lift Station which was awarded to a new contractor Martin Construction LLC. Mrs. Immel insured the board that the company's references have been checked and that they come highly recommended from both engineers and suppliers. Melinda Immel also expressed her satisfaction for both the owners experience with similar jobs and his presented plan to execute this current project. Mr. Scott questioned if we had bonding on this job; Mrs. Immel insured that we did. Chairman Segalla addressed Melinda Immel on the issue if in the future all lift stations would have to be rebuilt and if so, was there was a plan for the projects. Mrs. Immel explained that Bayview Lift station was high on the list for several years for needing renovation and there were others like it that still needed to be repaired, but insured that the problem was not widespread. Mr. Segalla asked if there was an audit of the lift stations that needed repair. Danny Lyndall and Rob McElroy both responded answering that our SOP does call for the repair of those aging lift stations. Mr. Scott questioned the bid time frame and penalty clauses. Melinda Immel explained the bid time frame and liquidated damages applicable. Mr. Scott inquired on the start time of the Bayview Lift Station Project; to which Mrs. Immel responded the expectation of two to three months. Mr. Scott also questioned the extent of the disruption in the affected neighborhood. Mr. Lyndall and Mrs. Immel responded that the disruption should be minimal. Rob McElroy requested that these types of projects reflect the economic impact and this information shared with the Daphne City Council.

**VII. BOARD ATTORNEY'S REPORT**

Mr. Hoffman had nothing to report.

**VIII. FINANCIAL REPORT**

Rebecca Williamson reported that the expenses on the Central Services Project have gone down and that construction account is expected to be the closed at the end of the upcoming month.

Robert Segalla had questions relative to the check history report; Deloris Brown and Rob McElroy explained those line items for him.

**IX. GENERAL MANAGER'S REPORT**

**A. GM Report**

Rob McElroy explained the importance and legalities associated with the distribution of our Consumer Confidence Report (CCR). Mayor Yelding questioned how the effectiveness of the CCR would be measured by the EPA. Mr. McElroy explained that ADEM would help with that process.

Danny Lyndall had nothing additional to add to his report.

Mayor Yelding asked for a status update on the sewer costs information he previously requested; Drew Klumpp and Melinda Immel stated that they were working on gathering all the information.

Melinda Immel of Volkert & Associates added that all bids tonight were for equipment for Central Plant and that next month there will be bids for construction.

Doug Bailey of HMR had nothing further to add to the report. Mr. Scott thanked the Utility for the pavement of Well Rd and the impact it has had on the City of Daphne.

Rob McElroy added that today was the four year anniversary of the Elizabeth S. Yelding Park and that Daphne Utilities plans a large event for the five year anniversary.

**X. BOARD ACTION -**

*MOTION BY Ron Scott to award the bid for the aerator equipment for the Central Plant to Ishelman Company in the amount of \$35,193.00; Seconded by Lon Johnston*

**AYE:** *Johnston, Scott, Segalla, Yelding*      **ABSENT:** *Jenkins*      **ABSTAIN:**      **MOTION CARRIED**

*MOTION BY Ron Scott to award the bid for equipment for high services pump for the Central Water Treatment Plant to Jim House and Associates in the amount of \$23,987.00 ; Seconded by Lon Johnston*

**AYE:** *Johnston, Scott, Segalla, Yelding*      **ABSENT:** *Jenkins*      **ABSTAIN:**      **MOTION CARRIED**

*MOTION BY Ron Scott to award the bid for the Bayview Lift Station renovations to the Martin Construction LLC in the amount of \$364,880.00; Seconded by Mayor Yelding*

**AYE:** *Johnston, Scott, Segalla, Yelding*      **ABSENT:** *Jenkins*      **ABSTAIN:**      **MOTION CARRIED**

**XI. PUBLIC PARTICIPATION – None.**

**XII. BOARD COMMENTS – None.**

**XIII. ADJOURNMENT –**

**XIV.**

*MOTION BY Robert Segalla to adjourn the meeting; Seconded by Lon Johnston*

**AYE:** *Johnston, Scott, Segalla, Yelding*      **ABSENT:** *Jenkins*      **ABSTAIN:**      **MOTION CARRIED**

The meeting adjourned at 5:29 pm.