



Daphne Utilities

APPROVED MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ June 29, 2011 ♦ 5:00 p.m.

I. CALL TO ORDER

The regular Board meeting for the Utilities Board of the City of Daphne was held on June 29, 2011 and called to order by Vice Chairman Fenton Jenkins, at 5:02 p.m.

II. ROLL CALL

MEMBERS PRESENT: Fenton E. Jenkins, Vice Chairman
Lon Johnston, Secretary/Treasurer
Ron Scott
Fred Small, Mayor

OTHERS ABSENT: Robert Segalla, Chairman

OTHERS PRESENT: Jerry Speegle – Board Attorney
Rob McElroy – General Manager
Danny Lyndall – Operations Manager
Teresa Logiotatos - Finance Manager
Deloris Brown – Human Resources Manager
Drew Klumpp – Administrative Services Manager
Lori Scharles – Executive Assistant
Melinda Immel – Volkert & Associates
Doug Bailey – HMR

OTHERS ABSENT:

III. PLEDGE OF ALLEGIANCE

The Vice Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

a. *Utilities Board Minutes from May25, 2011:*

The Vice Chairman inquired if there were any corrections, deletions or additions noted for the submitted Minutes from the May 25, 2011, Utilities Board meeting.

MOTION BY Mayor Fred Small to approve the submitted Minutes for May 25, 2011; Seconded by Ron Scott.

AYE: JENKINS, JOHNSTON, SCOTT, SMALL

ABSENT: SEGALLA

ABSTAIN:

MOTION CARRIED

V. OLD BUSINESS

a. Central Services Building – Update

Rob McElroy announced that the project has broken ground and the detention pond is excavated. Doug Bailey updated the Board on the road construction.

b. Spanish Fort Sewer Franchise issues

No updated information was reported.

c. Bay Front Park Bathrooms

Rob McElroy updated the Board that prices have been received however a contract has not been executed as of yet.

d. Items in Abeyance:

1. **Gas Franchise Agreement** – No current information was reported.

VI. NEW BUSINESS –

No New Business was reported

VII. BOARD ATTORNEY’S REPORT

Mr. Speegle had nothing further to add to his report but distributed a corrected report. No comments from the Board.

VIII. FINANCIAL REPORT

Teresa Logiotatos reviewed the financials for the Board members. She advised the Board to be aware of upcoming impact fees that will be moved over to the reserve account, as well as reminded them of the upcoming budget process and financial module preparation. Mr. Johnston commented that a separate view within the budget source and use of funds.

IX. GENERAL MANAGER’S REPORT

a. GM Report

Rob McElroy had nothing further to add to his report. He answered comments concerning water restrictions, which were not necessary at this point. Drew Klumpp answered questions from the Board regarding the process of online service applications.

b. Operations Report

Danny Lyndall reported that a follow-up inspection from the Alabama Public Service Commission addressing 4 issues from their initial inspection in which two of the four items have been corrected and a schedule for corrections in place for the other two items.

Melinda Immel of Volkert & Associates had nothing further to add to her report.

Doug Bailey of HMR also had nothing further to add to his report.

X. BOARD ACTION – None

XI. PUBLIC PARTICIPATION – None

XII. BOARD COMMENTS – None

XIII. ADJOURNMENT

MOTION BY Mayor Fred Small to adjourn the meeting. Seconded by Lon Johnston

AYE: JENKINS, JOHNSTON, SCOTT, SMALL

ABSENT: SEGALLA

ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:16 pm.