



Daphne Utilities

APPROVED MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ January 30, 2013 ♦ 5:00 p.m.

I. Call to Order

The regular January 2013, Board meeting for the Utilities Board of the City of Daphne was held on January 30, 2013 and called to order by Chairman Robert Segalla, at 5:00 p.m.

II. Roll Call

Members Present: Robert Segalla, Chairman
Lon Johnston
Randy Fry

Others Absent: Fenton E. Jenkins, Vice Chairman

Others Present: Jerry Speegle – Board Attorney

Danny Lyndall – Operations Manager
Teresa Logiotatos – Finance Manager
Drew Klumpp – Administrative Services Manager
Deloris Brown – HR Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore - HMR

Others Absent: Rob McElroy – General Manager

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from November 28, 2012:

The Chairman inquired if there were any corrections for the submitted Minutes from the November 28, 2012, Utilities Board meeting. No corrections were made.

MOTION BY Lon Johnston to approve the Minutes for November 28, 2012; Seconded by Randy Fry.

AYE: JOHNSTON, SEGALLA, FRY

ABSENT: JENKINS

ABSTAIN:

MOTION CARRIED

B. Utilities Board Minutes from December 17, 2012 Utilities Board Special Meeting:

The Chairman inquired if there were any corrections for the submitted Minutes from the December 17, 2012 Utilities Board Special Meeting. No corrections were made.

MOTION BY Lon Johnston to approve the Minutes for the December 17, 2012 Utilities Board Special Meeting; Seconded by Randy Fry.

AYE: JOHNSTON, SEGALLA, FRY

ABSENT: JENKINS

ABSTAIN:

MOTION CARRIED

No regular Utilities Board meeting was held for December 2012, therefore no minutes were submitted.

V. Old Business

A. Algae Systems at old Maintenance Facility – update

Danny Lyndall updated the Board regarding the Algae Systems project at the old Maintenance Facility.

B. Communications Site Lease with JMF Solutions - update

Jerry Speegle advised that the lease had been take care of and approved by the City of Daphne and that construction would begin very soon.

VI. New Business

No new business was addressed.

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle advised that an approximate 30-minute executive session would be necessary to address impending litigation.

VIII. FINANCIAL REPORT

Teresa Logiotatos highlighted the financial reports for the Board stating that even with the warm winter, figures were developing normally. She advised that the audit is still underway and that the audit presentation would be in March or April. She and Danny Lyndall answered Mr. Johnston's question regarding "fire line availability" as well as his request for comment on the large variance for "Group Insurance". Mr. Johnston remarked that he was glad that the figures are showing Daphne Utilities closer to budget figures. Chairman Segalla asked about the return check fee, to which Drew Klumpp answered that Daphne Utilities charges \$25 which is industry standard.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Chairman Segalla and Lon Johnston gave admirable and praiseworthy recognition to the late Mayor Bailey Yelding and the positive impact he made on the City of Daphne and a moment of silence was given in his honor. Mr. Johnston also recommended expediting the conclusion of sewerage of the City of Daphne as a tribute to Mayor Yelding's tireless efforts for this task.

Danny Lyndall had nothing further to add to the report for the General Manager or Operations Report. Drew Klumpp informed the Board of a policy he has prepared regarding bill payment and extensions policies for customers. Chairman Segalla inquired of Deloris Brown of the "train the trainer" program for heavy equipment. She informed him that previous training was on various equipment, but this was the first time offering the "train the trainer" program in house.

Code Enforcement Officer Rex Rentz gave the Board a presentation on cross-connection contamination prevention.

Melinda Immel advised the Board that the final inspection of the Bayview Lift Station project was complete; this station along with the by-pass pump is operational. Danny Lyndall answered Chairman Segalla's question regarding the project budget. He stated that Daphne Utilities was well under budget for the Bayview Lift Station. Melinda Immel additionally answered questions pertaining to upcoming lift-station projects priority.

Ray Moore had nothing to add to his report.

X. PUBLIC PARTICIPATION – Ruth Bolton addressed the Board to thank the Daphne Utility Board for the support of the family for Mayor Bailey Yelding.

XI. BOARD ACTION -

RESOLUTION 2013-01 – Easements for Jubilee Square Shopping Center

MOTION BY Lon Johnston approve Resolution 2013-01 Easements for Jubilee Square Shopping Center; Secoded by Randy Fry.

AYE: Johnston, Fry, Segalla,

ABSENT: Jenkins

ABSTAIN:

MOTION CARRIED

XII. BOARD COMMENTS – None

Jerry Speegle recommended executive session to 1) discuss the general reputation, character and possibly job-performance of certain non-public employees, 2) also for the possibility of pending or threaten litigation for approximately 30 minutes.

Chairman Segalla advised no additional business will be discussed after executive session.

MOTION BY Lon Johnston to adjourn for Executive Session for the purpose of discussing the general reputation, character and possibly job-performance of certain non-public employees, and also 2) for the possibility of pending or threaten litigation for approximately 30 minutes; Secoded by Randy Fry.

AYE: Johnston, Fry, Segalla,

ABSENT: Jenkins

ABSTAIN:

MOTION CARRIED

Executive session adjourned at 5:32 pm.

XIII. ADJOURNMENT –

MOTION BY Lon Johnston to adjourn the meeting; Secoded by Randy Fry.

AYE: Johnston, Fry, Segalla,

ABSENT: Jenkins

ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:15 pm.