



# Daphne Utilities

## APPROVED MINUTES

### Utilities Board Meeting

City of Daphne Council Chambers ♦ October 31, 2012 ♦ 5:00 p.m.

#### I. Call to Order

The regular October 2012, board meeting for the Utilities Board of the City of Daphne was held on October 31, 2012 and called to order by Chairman Robert Segalla, at 5:00 p.m.

#### II. Roll Call

**Members Present:** Robert Segalla, Chairman  
Fenton E. Jenkins, Vice Chairman  
Lon Johnston  
Bailey Yelding, Mayor

**Others Absent:** Ron Scott, Secretary/Treasurer

**Others Present:** Jerry Speegle – Board Attorney - arrived at 5:07 pm  
Rob McElroy – General Manager  
Danny Lyndall – Operations Manager  
Teresa Logiotatos – Finance Manager  
Drew Klumpp – Administrative Services Manager  
Deloris Brown – HR Manager  
Janice Daniel – Customer Service Representative  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore - HMR

**Others Absent:**

#### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

#### IV. Approval of Minutes

##### A. Utilities Board Minutes from September 26, 2012:

The Chairman inquired if there were any corrections noted for the submitted Minutes from the September 26, 2012, Utilities Board meeting. No corrections were made.

**MOTION BY Mayor Bailey Yelding to approve the Minutes for September 26, 2012; Seconded by Lon Johnston.**

**AYE: JENKINS, JOHNSTON, SEGALLA, YELDING**

**ABSENT: SCOTT**

**ABSTAIN:**

**MOTION CARRIED**

**V. Old Business**

A. Utilities Board Meeting Minutes September 26, 2012

Rob McElroy informed the Board that Mr. Speegle reviewed the lease and is scheduled to be included on the Daphne City Council agenda for an upcoming meeting.

**VI. New Business**

A. 2012 / 2013 Budget

Rob McElroy advised that after previously reviewing the 2012/2013 budget with the Board, the final budget is represented with the requested revisions and will be submitted to the City for the public.

***MOTION BY Lon Johnston to approve the 2012/2013 Budget as submitted; Seconded by Fenton Jenkins.***

**AYE:** Jenkins, Johnston, Segalla, Yelding

**ABSENT:** Scott

**ABSTAIN:**

**MOTION CARRIED**

B. Resolution 2012-06 Acceptance of HMGP Grant DR-1971-281

Denise King with Goodwyn, Mills & Cawood, Inc., explained to the Board the requirements regarding the Resolutions for the generator grant that had been awarded to Daphne Utilities. Rob McElroy reminded the Board that this was the 25% match that will enable Daphne Utilities to put back-up generators on lift stations. Mr. Lyndall responded to the Chairman's question regarding the number of back-up generators for lift stations, that number being five and all well sites with the exception of two have back-up generators and are putting generators at the most critical lift-station sites.

***MOTION BY Lon Johnston to accept Resolution 2012-06 Acceptance of HMGP Grant DR-1971-281; Seconded by Mayor Bailey Yelding.***

**AYE:** Jenkins, Johnston, Segalla, Yelding

**ABSENT:** Scott

**ABSTAIN:**

**MOTION CARRIED**

C. Resolution 2012-07 Authorization of Award of Professional Services for HMGP Grant DR-1971-281

Mr. McElroy explained for the Board that this Resolution will authorize Goodwyn, Mills & Cawood to handle the professional services work associated with the generator contract and additionally the rehab work that is anticipated.

***MOTION BY Mayor Bailey Yelding to accept Resolution 2012-07 Authorization of Award of Professional Services for HMGP Grant DR-1971-281; Seconded by Lon Johnston.***

**AYE:** Jenkins, Johnston, Segalla, Yelding

**ABSENT:** Scott

**ABSTAIN:**

**MOTION CARRIED**

**VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing to add to his report. Mr. Speegle commented that Daphne City Attorney Jay Ross was including on the agenda for the Daphne City Council meeting the land lease agreement with the proposed ordinance.

**VIII. FINANCIAL REPORT**

Teresa Logiotatos gave a highlight for the Board of the financials for the year. She emphasized the revenue shortfall and indicated that the expenses had been kept under budget. She also clarified the capital expenditures budget. On behalf of Mr. Johnston’s concern of the capital improvement program, Chairman Segalla pointed out his request of Danny Lyndall to maintain and report news and articles of the aging utility infrastructure throughout the country. Mr. Johnston had questions on the check register, to which Teresa Logiotatos answered.

**IX. GENERAL MANAGER’S REPORT**

**A. GM Report**

Rob McElroy pointed out for the Board the most recent article about Daphne Utilities that appeared in Municipal Sewer and Water.

Drew Klumpp and Janice Daniel addressed the Board regarding the American Water Works Association Customer Service Certification program in which they recently participated and the positive effects in which Daphne Utilities will benefit.

Danny Lyndall pointed out for the Board the outstanding accuracy of the recent physical inventory conducted by Warehouse Supervisor Earl Bolden.

Melinda Immel of Volkert & Associates had nothing further to add to her report.

Doug Bailey of HMR had nothing further to add to his report.

**X. BOARD ACTION –**

Accomplished under “New Business”.

It was brought to the Board’s attention of the holiday conflict with the Board meetings. It was decided by the Board to hold the November board meeting on the last Wednesday as usual, November 28th, and to forego the December board meeting but to distribute a board book with financials at the end of December and hold the January 2013 meeting as usual on January 30th.

Chairman Segalla recognized Randy Fry and Pat Rudicell, new Daphne City Council members attending tonight’s Board meeting.

**XI. PUBLIC PARTICIPATION – None.**

**XII. BOARD COMMENTS –**

Mr. Johnston applauded the efforts put into the presented budget.

**XIII. ADJOURNMENT –**

*MOTION BY Lon Johnston to adjourn the meeting; Seconded by Fenton Jenkins.*

**AYE:** Jenkins, Johnston, Segalla, Yelding

**ABSENT:** Scott

**ABSTAIN:**

**MOTION CARRIED**

The meeting adjourned at 5:29 pm.