



# Daphne Utilities

## **APPROVED MINUTES**

### **Utilities Board Meeting**

**City of Daphne Council Chambers ♦ February 23, 2011 ♦ 5:00 p.m.**

#### **I. CALL TO ORDER**

The regular February, 2011, Board meeting for the Utilities Board of the City of Daphne was held on February 23, 2011 and called to order by Secretary/Treasurer Lon Johnston, at 5:06 p.m.

#### **II. ROLL CALL**

**MEMBERS PRESENT:** Lon Johnston, Secretary/Treasurer  
Ron Scott - arrived at 5:08 p.m.  
Fred Small, Mayor

**OTHERS ABSENT:** Robert Segalla, Chairman  
Fenton E. Jenkins, Vice Chairman

**OTHERS PRESENT:** Tony Hoffman – for Jerry Speegle  
Rob McElroy – General Manager  
Danny Lyndall – Operations Manager  
Pam Kellum – Finance Department  
Drew Klumpp – Administrative Services Manager  
Melinda Immel – Volkert & Associates  
Tim Patton – Volkert & Associates  
Doug Bailey – HMR  
Arlene Ethier – Operations Clerk  
Lori Scharles – Executive Assistant  
Teresa Logiotatos - Finance Manager

**OTHERS ABSENT:** Jerry Speegle – Board Attorney  
Deloris Brown – Human Resources Manager  
Ray Moore - HMR

#### **III. PLEDGE OF ALLEGIANCE**

The Secretary/Treasurer led the Board and meeting attendees in the Pledge of Allegiance.

#### **IV. APPROVAL OF MINUTES**

**a. *Utilities Board Minutes from January 26, 2011:***

The Secretary/Treasurer inquired if there were any corrections noted for the submitted Minutes from the January 26, 2011, Utilities Board meeting.

**MOTION BY Mayor Fred Small to approve the submitted Minutes for January 26, 2011; Seconded by Ron Scott.**

**AYE: JOHNSTON, SCOTT, SMALL**

**ABSENT: JENKINS, SEGALLA**

**ABSTAIN:**

**MOTION CARRIED**

**V. OLD BUSINESS**

**a. Central Services Building – Update**

Rob McElroy announced that the groundbreaking took place on the property and was published in the newspaper.

**b. Spanish Fort Sewer Franchise issues**

No updated information was reported.

**c. 19 Acres - Daphne Utilities property**

Danny Lyndall updated the Board that this issue was going before the Planning Commission on the 24<sup>th</sup> for an administrative update to the Planning Commissioners about the property swap. Mr. Lyndall also clarified that the Johnson Road property will be subdivided and that it will not be necessary to go through the full voting process because it is a public-use subdivision. Mr. Lyndall then explained that this is the first step in the process with the properties committee.

**d. Items in Abeyance:**

1. **Gas Franchise Agreement** – No current information was reported.
2. **Sewer Only Cutoff Policy** – No updated information was reported.

**VI. NEW BUSINESS – No New Business was reported.**

**VII. BOARD ATTORNEY'S REPORT**

Mr. Hoffman had nothing further to add to his report.

**VIII. FINANCIAL REPORT**

Pam Kellum reviewed the financials for the Board members. No additional questions were asked.

**IX. GENERAL MANAGER'S REPORT**

**a. GM Report**

Rob McElroy had nothing further to add to his report. Drew Klumpp commented on the Human Resources report in Deloris Brown's absence the promotion of Mr. Martin Dale to the Water Distribution Supervisor. Mr. Klumpp also reviewed for the Board the proposal to increase the reconnect fees for delinquent accounts from \$40 to \$50 during business hours, and \$50 to \$60 after business hours. He also announced that the answering service will be changed to another company in order to provide enhanced after-hours services for our customers. Mr. Scott requested that the increase cost be justifiable. Mr. Johnston inquired as to the most recent review of the bad-check charge policy. Mr. Klumpp stated that it had been reviewed recently and the fee is \$35.

***MOTION BY Ron Scott for the increase in service reconnect fee for delinquent customers as proposed. Seconded by Mayor Fred Small.***

**AYE: JOHNSTON, SCOTT, SMALL**

**ABSENT: SEGALLA, JENKINS**

**ABSTAIN:**

**MOTION CARRIED**

**b. *Operations Report***

Danny Lyndall had nothing further to add the Operations Report.

Mr. Scott inquired as to the review and/or bid proposals for the Utilities' liability insurance. Mrs. Logiotatos stated that a review will be forthcoming in the upcoming year.

Mr. Klumpp answered an inquiry from Mr. Johnston regarding the water meter rebuilds.

Melinda Immel of Volkert & Associates announced the acceptance of bids for the proposed well that will be situated on the site of the new Central Services Facility and recommended the Griner Drilling Service, Inc. of Spanish Fort for the project in the amount of \$429,440.00.

***MOTION BY Ron Scott to accept Volkert's recommendation to award the bid for the new well to be located on Well Road at the Central Services Facility to Griner Drilling Services in the amount of \$429,440.00. Seconded by Mayor Fred Small.***

**AYE: JOHNSTON, SCOTT, SMALL**

**ABSENT: SEGALLA, JENKINS**

**ABSTAIN:**

**MOTION CARRIED**

Doug Bailey from HMR had nothing further to add to his report.

- X. **BOARD ACTION** - None
- XI. **PUBLIC PARTICIPATION** - None
- XII. **BOARD COMMENTS** - None
- XIII. **ADJOURNMENT**

***MOTION BY Mayor Fred Small to adjourn the meeting. Seconded by Ron Scott.***

**AYE: JOHNSTON, SCOTT, SMALL**

**ABSENT: SEGALLA, JENKINS**

**ABSTAIN:**

**MOTION CARRIED**

The meeting adjourned at 5:31 pm.