



Daphne Utilities

DRAFT MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ April 27, 2011 ♦ 5:00 p.m.

I. CALL TO ORDER

The regular Board meeting for the Utilities Board of the City of Daphne was held on April 27, 2011 and called to order by Chairman Segalla, at 5:03 p.m.

II. ROLL CALL

MEMBERS PRESENT: Robert Segalla, Chairman
Lon Johnston, Secretary/Treasurer
Fenton E. Jenkins, Vice Chairman
Ron Scott
Fred Small, Mayor

OTHERS ABSENT:

OTHERS PRESENT: Jerry Speegle – Board Attorney
Rob McElroy – General Manager
Danny Lyndall – Operations Manager
Drew Klumpp – Administrative Services Manager
Deloris Brown – Human Resources Manager
Lori Scharles – Executive Assistant
Teresa Logiotatos - Finance Manager
Melinda Immel – Volkert & Associates
Doug Bailey – HMR

OTHERS ABSENT:

III. PLEDGE OF ALLEGIANCE

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

a. *Utilities Board Minutes from March 30, 2011:*

The Chairman inquired if there were any corrections noted for the submitted Minutes from the March 30, 2011, Utilities Board meeting.

MOTION BY Ron Scott to approve the submitted Minutes for March 30, 2011; Seconded by Lon Johnston.

AYE: JENKINS, JOHNSTON, SCOTT, SEGALLA, SMALL

ABSENT:

ABSTAIN:

MOTION CARRIED

b. **Utilities Board Minutes from April 11, 2011:**

The Chairman inquired if there were any corrections noted for the submitted Minutes from the April 11, 2011, Utilities Board meeting.

MOTION BY Lon Johnston Scott to approve the submitted Minutes for April 11, 2011; Seconded by Fenton Jenkins

AYE: JENKINS, JOHNSTON, SEGALLA ABSENT: ABSTAIN: SCOTT, SMALL MOTION CARRIED

V. **OLD BUSINESS**

a. **Central Services Building – Update**

Danny Lyndall advised the Board that construction continues to be delayed due to a permit approval from ADEM, and hopefully be approved within the next few weeks. Melinda Immel explained why the permitting process has changed and is taking longer to be approved.

b. **Spanish Fort Sewer Franchise issues**

No updated information was reported.

c. **19 Acres - Daphne Utilities property**

Jerry Speegle advised the board on his progress with Daphne City Attorney Jay Ross. Mayor Small commented also that he has left word for Mr. Ross to respond to him on this issue as well as the gas franchise agreement. Mr. Scott expressed his frustration and requested that a meeting with Mr. Ross, Mr. Speegle and others to lay out a timeline, hold to it and get it removed from the agenda. Mr. Speegle was to arrange the meeting.

Mr. Scott commented that a topic missing from the agenda is the issue of bathrooms at Bay Front Park and asked to have it included on the agenda.

d. **Items in Abeyance:**

- 1. **Gas Franchise Agreement** – No current information was reported.
- 2. **Sewer Only Cutoff Policy** – No current information was reported.

VI. **NEW BUSINESS –**

a. **2011-02 – Resolution for Municipal Water Pollution Prevention (MWPP) Program**

MOTION BY Mayor Fred Small to approve RESOLUTION 2011-02 - Resolution For Municipal Water Pollution Prevention (MWPP) Program; Seconded by Ron Scott.

AYE: JENKINS, JOHNSTON, SCOTT, SEGALLA, SMALL ABSENT: ABSTAIN: MOTION CARRIED

VII. **BOARD ATTORNEY’S REPORT**

Mr. Speegle had nothing further to add to his report but suggested an executive session to discuss one aspect of pending litigation. The Chairman recommended holding executive session after Public Participation.

Mr. Johnston commented that with the fuel costs increasing, a publicity push for the grease recycling program would be in order

VIII. **FINANCIAL REPORT**

Teresa Logiotatos commented on the issue of the bad-debt expense from the previous board meeting and clarified her response. She also reviewed the financials with the Board however explained that it was a typical month and answered questions from the Board members.

IX. GENERAL MANAGER'S REPORT

a. GM Report

Rob McElroy pointed out the upcoming celebration luncheon planned for the Utilities' recent EPA Award of Excellence.

b. Human Resources

Deloris Brown commented and reviewed the Human Resources report for the Board.

Mr. Johnston noted that in addition to the publicity push for the grease recycling program, the Lend-A-Hand program should be included as well. Mr. Scott also remarked about the electronic payment increase and efforts to promote. Chairman Segalla inquired as to the new phone service; Drew Klumpp updated the Board on the status of the service.

c. Operations Report

Danny Lyndall updated the Board on the status of Well #1 on Sixth Street and the repair plans of the this well. He informed the Board that the test well results for Well #12 were favorable and moving forward with the production well.

Mr. Jenkins asked about the treatment tank replacement at the Waste Water Treatment Facility. Mr. Lyndall responded that once the Central Services Facility is relocated to the new site, space will be available for additional tankage.

Melinda Immel of Volkert & Associates updated the Board of a letter of violation issued by EPA from 2003 and advised that this matter has been resolved.

Doug Bailey updated the Board on the Hwy 64 Sewer project and answered questions on the road for Well Road from Chairman Segalla.

X. BOARD ACTION – Previously addressed under New Business.

XI. PUBLIC PARTICIPATION – None.

XII. BOARD COMMENTS –

XIII. EXECUTIVE SESSION –

MOTION BY Ron Scott to go into Executive Session at 5:34 pm for discussion of pending and ongoing litigation; Confirmed as proper purposes by Jerry Speegle; Seconded by Lon Johnston.

AYE: JENKINS, JOHNSTON, SCOTT, SEGALLA, SMALL ABSENT: ABSTAIN: MOTION CARRIED

Executive Session adjourned at 6:04 pm.

XIV. ADJOURNMENT

MOTION BY Ron Scott to adjourn the meeting. Seconded by Mayor Fred Small.

AYE: JENKINS, JOHNSTON, SEGALLA, SCOTT, SMALL ABSENT: ABSTAIN: MOTION CARRIED

The meeting adjourned at 6:04 pm.